

Posting for this position will **Open March 12, 2020** and will close at the end of Business on **April 12, 2020**,

Posting: The Chevelon Butte District, serving the Forest Lakes and Payson Pine area, is seeking an Educational Administrator to serve as **Consulting Transportation Superintendent**.

Consulting Transportation Superintendent may start work as early as **May 15, 2020**.

Position Title: Chevelon Butte District Consulting Transportation Superintendent

Position Description: Oversee the role as Transportation Superintendent to the District: The Transportation Superintendent Reports to the Board of Education and supervises all Administrative and Support Personnel. This is part time work.

Purpose:

The District Consulting Transportation Superintendent provides the administrative leadership to the Chevelon Butte Board of Education, all community members, all stakeholders, and all school personnel.

The District Consulting Transportation Superintendent primary purpose is to effectively lead, guide and assist the Chevelon Butte School District Board in the effective management and operation of the District.

Preferred Qualifications:

- Education: BA Degree from an Accredited institution
- Certifications: Arizona Teaching Certification or previous certification desired
- Experience: 3-5 years related School experience. Former experience as a School Administrator is desired
- Experience and or knowledge of School Bus operations
- Willingness to oversee the operations of district vehicles.
- Ability to manage budgets and personnel and implement current policy and procedures.
- Strong organizational, communication, and interpersonal skills

- Ability to read and interpret documents such as safety rules, operating manuals. Ability to perform the job independently and exercise good judgment when appropriate.
- Tolerance for all personality types and a passion for providing assistance to families and children.
- Ability to successfully take a fingerprint background check

Job Type: part-time Consultant averages 7 to 10 days per month

Salary: Consulting Contract \$300 per day as needed. Not to exceed \$25,000 per year. A day is defined as 8 hours of work on district operation and administration.

Send a letter of interest and a complete Resume that will address the skills required of the job to the Address below [or] email documents to Board of Education Consultant Dr. Donald Enz email below by end of business day April 20, 2020

Dr. Donald Enz

1426 E. Catamaran Drive

Gilbert Arizona, 85234

Cell 480-330-7148

donz@ymail.com

