

CHEVELON BUTTE ELEMENTARY SCHOOL DISTRICT # 5

MINUTES of Governing Board Meeting for September 10, 2019

CALL TO ORDER

Ms. Counsell called to order the Regular Governing Board Meeting for Chevelon Butte ESD #5 at 1:05pm. Roll call: Ms. Evelyn Counsell, Dr. Laurie Hawke, Ms. Christina Eng, Mr. Jason Klemme, Dr Sue Bradley and Angela Plantholt present in Forest Lakes. Ms. Stephanie McKeever absent. Pledge of Allegiance was said by all.

ADOPTION OF THE AGENDA

Dr. Hawke made a motion to accept the agenda as presented; Ms. Eng seconded; motion passed unanimously.

APPROVAL OF MINUTES

Ms. Eng made a motion to accept the meeting minutes of August 2019, Dr. Hawke seconded; motion passed unanimously.

SUPERINTENDENT REPORT

1. Dr. Bradley presented Certificates to Shaylee McKeever and John Moe for Student of the Month for August and September.
2. Birthdays being celebrated in the next month; Dr. Laurie Hawke, David Burrows, and Johnny McKeever.

BUSINESS MANAGER REPORT

1. Ms. Plantholt presented a budget projection spreadsheet as well as a new PO Encumbrance spreadsheet.
2. Ms. Plantholt presented a Board Member Checklist to be completed and turned in for any needs that need to be addressed.
3. Ms. Plantholt reviewed Google Drive and trained on sharing documents and viewing other documents within the District.

BOARD REPORT

1. First Reading of Revised Policies #651-669 per ASBA were done in Work Study preceding the Regular Meeting.
2. Update on the Law Conference from early September. The Board learned alot about equity within a District.

CONSENT AGENDA

AP vouchers: #2003 for \$4500.33
#2004 for \$3543.52
Payroll vouchers: #3 for \$6719.25
#4 for \$6011.69

Dr. Hawke moved to approve the Consent Agenda; Mr. Klemme seconded; motion passed unanimously.

CALL TO THE PUBLIC

No Public

OLD BUSINESS

1. IGA with Payson for Bus Maintenance and Repair came back from the attorney with no edits. Dr. Hawke made a motion to approve the IGA as presented; Ms. Eng seconded; motion passed unanimously.
2. Dr. Bradley presented the Request for Proposal for the Phase I of building remodel. We have published on the website and have submitted to contractors. The Request for Proposal closes on September 18, 2019. Ms. Plantholt presented Work orders and Hour\Duties spreadsheet for the Grounds\Maintenance position.
3. Work of the Board; discussion was held in Work Study. Ms. Eng made a motion to approve 8% of the budget to be allocated to Governing Board Learning and Travel; Dr. Hawke seconded; motion passed unanimously. Dr. Hawke moved to Adopt the Governing Board Manual; Ms. Eng seconded; motion passed unanimously. Dr. Hawke made a motion to approve the Board Process, goals, and possible action as presented; Ms. Eng seconded; motion passed unanimously.
4. Dr. Bradley presented Student of the Month procedures. Discussion was held. Ms. Eng made a motion to amend the title to state the Superintendents Recognition Program; Dr. Hawke seconded; motion passed.

NEW BUSINESS

1. Annual Report was presented. Discussion was held

Request for future Agenda Items

1. Work of the Board
2. Approve revised policies

ADJOURNMENT

1. Ms. Eng made a motion to adjourn, Mr. Klemme seconded; motion passed unanimously.
Meeting adjourned at 2:30pm

- Next *Regular Meeting* is scheduled for Tuesday, October 8, 2019 in Blue Ridge.

Dated this 10th day of September 2019

Respectfully prepared by: _____

Angela Plantholt, Administrative Operations Manager

DRAFT---- will be approved at the next meeting.