

CHEVELON BUTTE ELEMENTARY SCHOOL DISTRICT # 5

MINUTES of Governing Board Meeting for August 12, 2019

CALL TO ORDER

Ms. Counsell called to order the Regular Governing Board Meeting for Chevelon Butte ESD #5 at 1:00pm. Roll call: Ms. Evelyn Counsell, Dr. Laurie Hawke, Ms. Christina Eng, Dr Sue Bradley present in Blue Ridge. Ms. Stephanie McKeever and Ms. Angela Plantholt present in Forest Lakes via teleconference. Pledge of Allegiance was said by all. Jason Klemme, joined the meeting via phone later in the meeting.

ADOPTION OF THE AGENDA

Dr. Hawke made a motion to accept the agenda as presented; Ms. Eng seconded; motion passed unanimously.

APPROVAL OF MINUTES

Ms. Eng made a motion to accept the meeting minutes of July 2019, Ms. McKeever seconded; motion passed unanimously.

SUPERINTENDENT REPORT

1. Dr. Bradley reported on the beginning of school. Blue Ridge students started July 24, 2019 and Forest Lakes students started August 5, 2019. Blue Ridge has a student count of 8 students and Forest Lakes a student count of 12. We have 3 drivers on the Blue Ridge side and 3 Heber-Overgaard drivers assigned to the Forest Lakes students.
2. Due to a problem in the Budget papers from the Auditor General the budget needed to be revised for a decrease of \$18871 in unrestricted capitol. Also the Tax Levy papers had to be resubmitted and the tax rate with stated changes in 1.03, lower than estimated on the budget.
3. Dr. Bradley reported on a three year payroll tax comparison from 2016-2019.
4. Dr. Bradley reported Forest Lakes Student of the Month is Shaylee McKeever and Blue Ridge Student of the Month is John Moe.

BOARD REPORT

1. Dr. Bradley presented the edited version of the building plans from the Draftsman. Dr. Bradley recommends we move forward with Phase I (interior remodel) and move into Phase II (exterior remodel) at the completion of the interior.
2. Annual Law Conference is Sept 4-6 in Phoenix. We have 4 people attending so far.
3. The District did budget monies into Technology and Hardware. If any Board member would like a business laptop for their time on the Board please let Angela know and she will order one.

CONSENT AGENDA

AP vouchers: #2001 for \$23002.08
 #2002 for \$3719.29
Payroll vouchers: #1 for \$3680.57
 #2 for \$6249.74

Dr. Hawke moved to approve the Consent Agenda; Ms. Eng seconded; motion passed unanimously.

CALL TO THE PUBLIC

Mr. Bruce Wetherby commended the Board for their service and encourages all to continue making a difference for the communities. He also noted that the website did not have the latest meeting information posted.

OLD BUSINESS

1. FY18/19 survey results were presented for informational purposes. Dr. Bradley will summarize the results for further discussion at the next Board meeting. The Board did acknowledge an employee's comments from the survey and feel there is no reason for any further action at this time.

NEW BUSINESS

1. Discussion was held regarding bids presented to the District for the three RFP's for contracted work. Ms. Eng asked to go into Executive Session under A.R.S 38-431.03(A)(1).
2. Discussion of contracts, bids and grounds needs were held in Executive Session.
3. The Governing Board reconvened Regular Board Meeting at 2:05 pm.
4. Dr. Hawke made a motion to authorize Dr. Bradley to negotiate contracts as discussed in Executive Session; Ms. McKeever seconded; motion passed unanimously.
5. Dr. Bradley presented a "Working Draft" emergency handbook for the bus parking and District Office. We will work off this draft and have a final draft ready in May 2020 for the next school year.
6. Work of the Board discussion was held and the Board has decided to have two consecutive work studies in the next two months to discuss further the Boards action plan for the upcoming year.

Request for future Agenda Items

1. IGA with Payson for Bus Maintenance
2. Property Update
3. Work of the Board
4. Survey Results
5. Student Recognition procedure
6. Policy(ies) revisions per recommendations from ASBA

ADJOURNMENT

1. Ms. Eng made a motion to adjourn, Mr. Klemme seconded; motion passed unanimously.
Meeting adjourned at 2:30pm

- **Next Regular Meeting is tentatively scheduled for Tuesday, September 10, 2019 in Forest Lakes.**

Dated this 12th day of August 2019

Respectfully prepared by: _____

Angela Plantholt, Administrative Operations Manager

DRAFT---- will be approved at the next meeting.