

**CHEVELON BUTTE ELEMENTARY SCHOOL DISTRICT # 5**

**MINUTES of Governing Board Meeting for April 17, 2019**

**CALL TO ORDER**

Ms. Counsell called to order the Regular Governing Board Meeting for Chevelon Butte ESD #5 at 12:00pm. Roll call: Ms. Deynice Bondurant, Ms. Evelyn Counsell, Ms. Christina Eng, Ms. Angela Plantholt and Dr. Bradley all present at the Starlight Pines Community Center in Blue Ridge. Ms. Stephanie McKeever attended via phone conference. Pledge of Allegiance was said by all.

**ADOPTION OF THE AGENDA**

Ms. Eng made a motion to accept the agenda; Ms. Bondurant seconded; motion passed unanimously.

**APPROVAL OF MINUTES**

Ms. Bondurant made a motion to accept the minutes of February meeting; Ms. McKeever seconded; motion passed unanimously.

**SUPERINTENDENT REPORT**

1. Dr. Bradley reported the check for the IRS was sent and confirmed received and there has been no other communication in this matter.
2. The District had one employee birthday for Myndi Brogdon.
3. Dr. Bradley would like to take the next Board Meeting to acknowledge Carlos and Juanita from Heber-Overgaard for their continued help with transportation of our Forest Lakes children.
4. Employee Evaluations have all been done and paperwork will all be into the District Office by the end of the month.
5. Dr. Bradley attended the Heber-Overgaard Board meeting via teleconference two weeks ago and both the Board President and the Superintendent are very happy with the arrangement we have for bus transportation.
6. We have had little movement forward as far as the Property Upgrades. Norvin is working with the draftsman to get plans worked up for the county. We are working with Mr. Hawk and the Boy Scouts for the flagpole and sidewalk.

**BOARD REPORT**

1. The Board Retreat has been moved to July 20, 2019 from 9-4 in Payson
2. Three Board members are enrolled in the Summer Leadership Conference in Flagstaff for June
3. We have two perspective Board Members awaiting interview from the County Superintendent of Schools.

**CONSENT AGENDA**

AP vouchers: #1920 for \$16035.60  
                  #1921 for \$18820.00  
                  #1922 for \$6552.09  
Payroll vouchers: #17 for \$3860.74  
                      #18 for \$4513.59  
                      #19 for \$2940.36

Ms. Eng moved to approve the Consent Agenda; Ms. Bondurant seconded; motion passed unanimously.

**CALL TO THE PUBLIC**

Public present were Mr. David Burrows and Dr. Laurie Hawke. Mr. David Burrows made a suggestion regarding the flag pole to include lighting so flag could stay up all the time.

**OLD BUSINESS**

1. The second Read of Policy Advisories #602-645 from ASBA was completed in Work Study prior to Regular Meeting. Per Dr. Bradley's recommendations Ms. Bondurant made a motion to approve policies as recommended by Arizona School Board Association that pertain to Districts with less than 3000 students; Implemented in conjunction with Partnering Schools (IGA); Ms. Eng seconded; motion passed unanimously.
2. Dr. Bradley presented an edited IGA with the Blue Ridge Community Church sent from the County law office. She will be sending the IGA to Pastor Denny and we will bring back to the Agenda in May for approval.
3. The Agenda for the Board Retreat will be tabled until May meeting.

**NEW BUSINESS**

1. Discussion was held regarding meeting times for Board Meetings for the upcoming months. Ms. Counsell made a decision to stay with 12:00 pm Board meetings unless a later time is required to accommodate Public.
2. Ms. Plantholt presented a Draft Trifold Brochure to use for the community events we will be attending this summer. Some modifications were made. A final draft will be presented at Mays Board meeting.
3. Ms. Plantholt presented a statement from the District Trust Investment Pool account. These monies may be used to pay for certain services within the District. The Board is to bring back ideas of how to use some of these monies for 2019/2020. Budget preparation will be being started in the next few weeks.

**Request for Agenda Items for next meeting**

1. Flyer Draft
2. IGA Update
3. Agenda for Board retreat
4. 2019 Legislative Issues
5. Budget Estimate for FY 19/20 and 20/21

**ADJOURNMENT**

Ms.Eng made a motion to adjourn, Ms. Bondurant seconded; motion passed unanimously.

Meeting adjourned at 1:01 pm

- **Next Regular Meeting is scheduled for Tuesday, May 14, 2019 in Forest Lakes.**

Dated this 17<sup>th</sup> day of April 2019

Respectfully prepared by: \_\_\_\_\_

Angela Plantholt, Administrative Operations Manager

**DRAFT----** will be approved at next meeting.