

**CHEVELON BUTTE ELEMENTARY SCHOOL DISTRICT # 5**

**MINUTES of Governing Board Meeting for February 19, 2019**

**CALL TO ORDER**

Ms. Counsell called to order the Regular Governing Board Meeting for Chevelon Butte ESD #5 at 12:00pm. Roll call: Ms. Deynice Bondurant, Ms. Christina Eng, Ms. Evelyn Counsell, all present at the Starlight Pines Community Center in Blue Ridge. Due to weather Ms. Stephanie McKeever, Ms. Angela Plantholt and Dr. Bradley and Mr. Ketchem all present by phone conference. Pledge of allegiance said by all.

**ADOPTION OF THE AGENDA**

Due to weather and some of the meeting joining via teleconference Ms. Eng made a motion to accept the agenda with a edit of tabling number 3 of new business for next meeting; Ms. McKeever seconded; motion passed.

**APPROVAL OF MINUTES**

Ms. Bondurant made a motion to accept January minutes; Ms. Eng seconded; motion passed.

**SUPERINTENDENT REPORT**

- Dr. Bradley presented an update on the IRS abatement we are working on with the attorney. Still no word back from the IRS. A further update to follow when we get word on result.
- Shaylee McKeever has a February birthday.
- Mr. Paul McDermott has resigned from our District due to health reasons. The District would like to Thank Paul for his years of service and he will be greatly missed.

**BOARD REPORT**

- Ms. Counsell presented the results for the Board Evaluation Survey. The Board would like to make the Survey more standardized to our District and what we do within our District.
- ASBA Training on April 12, 2019 will be held in Yuma. Board members will wait for the Flagstaff Training in June.
- Ms. Counsell presented the January\February Recommended and Required actions from ASBA for the Board.
- Ms. Counsell would like to look at the ASBA Open Meeting Laws vs. The Robert Rules of Open Meeting. We will evaluate the different meeting laws and adopt the procedure the Board sees fit at the March meeting.

**CONSENT AGENDA**

AP vouchers: #1916 for \$3452.68  
                  #1917 for \$13236.14  
Payroll vouchers: #13 for \$2997.57  
                      #14 for \$3688.08

Ms. Eng moved to approve the Consent Agenda; Ms. McKeever seconded; motion passed.

**CALL TO THE PUBLIC**

No Public present

**OLD BUSINESS**

1. Operational Audit item #1: Discussion was held to adopt the Educational Plan to the Strategic Plan as suggested by Don Enz. Ms. Bondurant made a motion to accept the Educational Plan to the District Strategic Plan; Ms. McKeever seconded; motion passed.
  - #4: Special Ed Services: Tabled for March meeting when Policy Revisions are addressed
  - #5: Policy EEAE-EB tabled for March meeting when Policy Revisions are addressed
  - #8: The Board fulfilling five responsibilities tabled to Board Retreat when they can address all five responsibilities.The Board did give Dr. Bradley the authority to proceed with Mr. Ketchem to move forward with Community involvement as a Board.
2. Ms. Plantholt presented the G Suites apps we will be using as a group within the District.
3. Ms. Eng reported on the Property Improvement meeting from the previous meeting in January. Ms Eng asked for the Boards approval to Proceed with a contractor and costs of moving the front door, roof revisions for weather, the Administrative office and a spot for the Sherriff to do reports. Ms. Bondurant made a motion to approve the moving forward with the Improvement as discussed; Ms. McKeever seconded; motion passed.

**NEW BUSINESS**

1. Due to Scheduling conflicts Dr. Bradley asked for the March and April meeting to be moved. The March meeting will take place in Forest Lakes on March 19, 2019 at 12pm. The April meeting will take place in Blue Ridge on April 17, 2019 at 12pm.
2. The Board discussed a date for the Board Retreat. The meeting will be tentatively for May 4, 2019 from 9-4 at the Payson Distict Office.

**Request for Agenda Items for next meeting**

1. Tabled Business from Today's meeting: Policy revisions (Work Study needed)
2. Property Improvement update
3. ASBA vs. Robert Rules for Open Meeting procedures

**ADJOURNMENT**

Ms. Bondurant made a motion to adjourn, Ms. Eng seconded; passed.

Meeting adjourned at 1:20pm

- **Next Regular Meeting is scheduled for Tuesday, March 19, 2019 at 12 pm.**

Dated this 19<sup>th</sup> day of February 2019

Respectfully prepared by: \_\_\_\_\_

Angela Plantholt, Administrative Operations Manager

**DRAFT---- will be approved at next meeting.**

