

**CHEVELON BUTTE ELEMENTARY SCHOOL DISTRICT # 5**

**MINUTES of Governing Board Meeting for August 14, 2018**

**CALL TO ORDER**

Ms. Bondurant called to order at 3:00 pm for the Regular Governing Board Meeting for Chevelon Butte ESD #5. Roll call: Ms. Deynice Bondurant, Ms. Evelyn Counsell, Ms. Christina Eng, Mr. Bruce Wetherby, Ms. Stephanie McKeever, Dr. Bradley and Ms. Angela Plantholt all present at the District Office in Forest Lakes. Pledge of Allegiance was said by all.

**ADOPTION OF THE AGENDA**

Ms. Counsell made a motion to accept Agenda; Ms. Eng seconded; passed.

**APPROVAL OF MINUTES**

Ms. Eng made a motion to accept the minutes for the Regular meeting with edits as discussed for July 2018; Ms. Counsell seconded; passed. Ms. Counsell made a motion to accept the work study minutes for July 2018; Ms. McKeever seconded; passed.

**SUPERINTENDENT REPORT**

1. Dr. Bradley reported Monday, August 6<sup>th</sup> was the first day of School for Heber-Overgaard. Pine-Strawberry started July 27<sup>th</sup>. Bus Evacuation drills have been done on both side of the District.
2. The Blue Ridge side is down 2 children. We currently are transporting 4 children on the Blue Ridge Side and 7 on the Forest Lakes side of the District.
3. Heber-Overgaard has transported our children this week due to staffing changes that occurred late last week.
4. Congratulations to all Board members for submitted election applications. There are no opposition therefore all will receive Certificates of Election in January.

**BOARD REPORT**

Mr. Counsell brought to the attention of the Board, new policy advisories that need to be discussed and voted on in the upcoming months

**CONSENT AGENDA**

AP vouchers: #1831 for \$20,700.58  
#1901 for \$17,969.63

Payroll vouchers: #1 for \$2,721.91

Ms. Counsell moved to approve the Consent Agenda; Mr. Wetherby seconded; Discussion was held; passed.

**CALL TO THE PUBLIC**

No public

**OLD BUSINESS**

1. Dr. Bradley presented a list of Upgrades and Safety items for the District Office for the Boards review. Discussion was held and the Board decided to move forward with Safety Items which include LED lighting, CO2 Detectors, Inspection of the current heaters and a Bluetooth Security Camera. Ms. Eng will head a Board Committee made up of community members who utilize the District Building to discuss and advise on building upgrades.
2. Dr. Bradley presented her draft of the Governing Board Manual. The Board would like her to move forward with the goal of a complete draft for October's meeting and the final to be presented at the January meeting.
3. The Governing Board made a motion to move into Executive Session under the authority of A. R. S. 38-431.03 to discuss resignation of employee. Discussion took place regarding the resignation.
4. The Governing Board moved to enter back into Regular meeting.
5. Ms. Counsell made a motion to approve Dr. Bradley's acceptance of the resignation discussed in Executive Session; Ms. Eng seconded; passed.

**NEW BUSINESS**

1. Dr. Bradley presented the 2018 Survey results with a comparison from 2017. The results have improved. The Board is very pleased with these results.
2. Dr. Bradley presented an Intergovernmental Agreement with Pine-Strawberry for tuition and with Payson for bus repair and maintenance. Ms. Counsell made a motion to approve the IGA with Payson allowing the lawyer to edit as needed; Ms. Eng seconded; passed. Ms. Eng made a motion to approve IGA with Pine-Strawberry as written (has already gone to the lawyer for edits); Mr. Wetherby seconded; passed
3. Ms. Plantholt presented the Tax Rate presented by the County for informational purposes to the Board.

**Request for Agenda Items for next meeting**

1. Audit findings with Dr. Enz (2:00 pm work study)
2. Property Improvements update
3. Website Update
4. Heber-Overgaard arrangement for Transportation

**ADJOURNMENT**

Ms. Counsell made a motion to adjourn. Ms. Eng seconded; passed.

Meeting adjourned at 4:55 pm

- **Next Regular Meeting is scheduled for Tuesday, September 11, 2018**

Dated this 14<sup>th</sup> day of August 2018

Respectfully prepared by: \_\_\_\_\_

Angela Plantholt, Administrative Operations Manager

**DRAFT---- will be approved at next meeting.**