

CHEVELON BUTTE ELEMENTARY SCHOOL DISTRICT # 5

MINUTES of Governing Board Meeting for June 12, 2018

CALL TO ORDER

Ms. Bondurant called to order at 2:00 pm for the Regular Governing Board Meeting for Chevelon Butte ESD #5. Roll call: Ms. Deynice Bondurant, Ms. Evelyn Counsell, Ms. Christina Eng, Mr. Bruce Wetherby, Dr. Bradley and Ms. Angela Plantholt all present at the District Office in Forest Lakes, Pledge of Allegiance was said by all.

ADOPTION OF THE AGENDA

Mr. Wetherby made a motion to accept Agenda; Ms. Counsell seconded; passed.

APPROVAL OF MINUTES

Ms. Counsell made a motion to accept the minutes for the Regular meeting for May 2018; Mr. Wetherby seconded; passed.

SUPERINTENDENT REPORT

1. Dr. Bradley asked the Board to walk the grounds of the District Office and work on a plan to make improvements as the budget allows.
2. Dr. Bradley introduced one of the two new librarians to Forest Lakes Library, Leslee Andrew. The other part time employee is Brian Hawk.
3. Our Summer schedule started with our annual end of the year meeting on June 11, 2018 with all employees in attendance. Dr. Bradley gave a summary of the meeting and all discussion and training that took place. July 23, 2018
4. The status of our new busses is scheduled for the end of June.
5. Susan Cameron will start next week with the performance survey for our 2017/2018 school year.

CONSENT AGENDA

AP vouchers: #1825 for \$1318.44
#1826 for \$18960.49
#1827 for \$33569.79

Payroll vouchers: #23 for \$4978.24
#24 for \$5417.05

Ms. Counsell moved to approve the Consent Agenda; Mr. Wetherby seconded; passed.

CALL TO THE PUBLIC

No public

OLD BUSINESS

1. Options for the 2018/2019 Activity Runs were discussed by all. Dr. Bradley would like to meet with parents before a final decision is made to see if there is any other options we have not explored while getting parent feed-back. The parent packet for this upcoming school year will include an activity section to be presented at next month's meeting.
2. Dr. Bradley asked the Board to ratify work agreements presented for the 2018/2019 school year. As well as the change in hourly pay for the outdoor custodian as presented. Ms. Bondurant made a motion to ratify work agreements as presented by the Superintendent; Ms. Eng seconded; passed. Ms. Counsell made a motion to ratify change in pay for outdoor custodian as presented; Ms. Eng seconded; passed.

NEW BUSINESS

1. Dr. Bradley presented a new job description for Lead Driver including Bus Maintenance to be performed by each Lead from both sides of the District. The Lead Drivers will work together to maintain all buses as needed, train and coach staff as well as scheduling for routes through the year. Ms. Eng made a motion to approve Lead position with edits discussed; Ms. Counsell seconded; passed.
2. Ms. Plantholt presented the 2018/2019 Proposed Budget. Discussion was held. Ms. Eng made a motion to accept the Proposed Budget as presented; Ms. Counsell seconded; passed.

Request for Agenda Items for next meeting

1. Adopted Budget
2. Activity Runs
3. Salary positions
4. Parent Handbook
5. Bus Driver Handbook\
6. Emergency Handbook

ADJOURNMENT

Ms. Eng made a motion to adjourn, Ms. Counsell seconded; passed.
Meeting adjourned at 3:45 pm

- **Next Regular Meeting is scheduled for Tuesday, July 10, 2018**

Dated this 12th day of June 2018

Respectfully prepared by: _____

Angela Plantholt, Administrative Operations Manager

DRAFT---- will be approved at next meeting.