

CHEVELON BUTTE ELEMENTARY SCHOOL DISTRICT # 5

MINUTES of Governing Board Meeting for April 10, 2018

**CALL TO ORDER**

Ms. Bondurant called to order at 3:00 pm for the Regular Governing Board Meeting for Chevelon Butte ESD #5. Roll call was said at Work Study, Ms. Stephanie McKeever did phone in and Pledge of Allegiance was said by all.

**ADOPTION OF THE AGENDA**

Ms. Counsell made a motion to accept Agenda; Mr. Wetherby seconded; passed.

**APPROVAL OF MINUTES**

Ms. Counsell made a motion to accept the minutes of the Work Study and Regular meeting for February; Ms. Bondurant seconded; passed. Ms. McKeever abstained her vote due to not being on the board for the dates of these meetings.

**SUPERINTENDENT REPORT**

1. April Recognition: We have one student birthday: Lexi Cooper and one employee birthday: Myndi Brogdon. The employee of the month is Myndi Brogdon for her superb response to the Accident that occurred on March 29<sup>th</sup>.
2. Safety Meeting for drivers scheduled for Saturday, April 14, 2018 in Payson. David P. to attend Transportation Safety seminar on Friday in Camp Verde. Dr. Enz scheduled to do our Operational Audit in July. Susan Cameron to perform our Yearly Survey.
3. Two website quotes were presented. The Management Team will bring a recommendation to the Board for approval.
4. Students on the Forest Lakes side of the District were dropped off at the office for the Board to present them with a \$15 gift card for Barnes and Noble for Summer Reading.

**CONSENT AGENDA**

- AP vouchers: #1819 for \$1132.49  
 #1820 for \$2293.44  
 #1821 for \$2373.43
- Payroll vouchers: #18 for \$5978.84  
 #19 for \$4425.01

Ms. Counsell moved to approve the Consent Agenda; Mr. Wetherby seconded; passed.

**CALL TO THE PUBLIC**

Ms. Trina Cooper and Ms. Rebecca Johnson present. Ms. Cooper expressed frustration with the Activity run of her daughter after school not being accommodated for pick-up due to lack of resources and her parents are picking her up at this time.

**OLD BUSINESS**

1. Mr. Wetherby moved to approve the Policy Advisories 547-587 with the revisions discussed at the Work Study; Ms. Counsell seconded; motion passed.
2. The Board reviewed the Personnel Handbook Draft presented at the March meeting. The Board has some edits and deletions to the Handbook. The Final Draft of the Handbook will be presented at the May meeting.
3. Board reviewed the new Board Qualification packet from the County. We will post this to the website for anyone interested in filling a term. T
4. The new IGA for the Forest Lakes Library was presented to show the new rent amount approved at March's meeting. Ms. Counsell made a motion to accept the IGA; Ms. Bondurant seconded; motion passed.

**NEW BUSINESS**

1. Discussion was held for the 2018/2019 Bus activity runs. The Board discussed the liability that comes from committing to the activity runs for the District and also the financial affects it has on the District. We also need to make sure we have the resources for the District to be equitable for all the children. More information to be given at May meeting before the Board can make a decision moving forward.
2. Dr. Bradley presented a few staffing options for the Board to keep in mind when offering contracts for the 2018/2019 school year. Dr. Bradley will talk to the lawyer about what positions need to be posted before filling.

**Request for Agenda Items for next meeting**

1. Website
2. Staffing Recommendations
3. Activity Runs

**ADJOURNMENT**

Mr. Wetherby made a motion to adjourn, Ms. Counsell seconded; passed.

Meeting adjourned at 4:37 pm

- Next Regular Meeting is scheduled for Tuesday, May 8, 2018

Dated this 10<sup>th</sup> day of April 2018

Respectfully prepared by: \_\_\_\_\_

Angela Plantholt, Administrative Operations Manager

**DRAFT---- will be approved at next meeting.**

