

CHEVELON BUTTE ELEMENTARY SCHOOL DISTRICT # 5

MINUTES of Governing Board Meeting for February 20, 2018

CALL TO ORDER

Meeting was called to order at 3:00 pm for the Regular Governing Board Meeting for Chevelon Butte ESD #5. Roll call: Ms. Deynice Bondurant, Ms. Evelyn Counsell, Dr. Sue Bradley and Mr. David Burrows all present at the Starlight Pines Community Center. Ms. Christina Eng, Ms. Stephanie McKeever, Mr. Bruce Wetherby and Angela Plantholt phoned in. Pledge of Allegiance was said by all present.

ADOPTION OF THE AGENDA

Ms. Eng made a motion to accept the agenda; Ms. Counsell seconded; motion passed.

APPROVAL OF MINUTES

Ms. Bondurant made some spelling corrections to the previous months minutes. Ms. Counsell made a motion to accept Minutes from previous meeting with corrections; Ms. Bondurant seconded; motion passed. Ms. Bondurant made a motion to accept Work Study minutes from January meeting; Ms. Counsell seconded; motion passed.

SUPERINTENDENT REPORT

- Dr. Bradley recognized four Student Birthdays: Scarlett McKeever and John Moe
- Dr. Bradley and the Board recognized David Plantholt and David Burrows as Employee of the Month.
- Dr. Bradley has sent the Management Team Meeting minutes to the Board for review and asked if this was a useful tool. The Board agreed that the minutes help them know what all is going on in the District
- After recent events in Florida, Dr. Bradley feels it important to look into doing another "Active Shooter" training with current employees.
- Dr. Bradley is pleased to report that the Flagstaff Library is keeping the Library in Forest Lakes open full time with no plans to cut back hours. We will start a cost analysis on operating the Library inside the District Building and discuss rent from those numbers.

BUSINESS MANAGERS REPORT

- Angela presented the Board with important dates for the remainder of the school year through summer and into the First Day of school 2018.

CONSENT AGENDA

AP Vouchers 1815 for \$30,810.31
 1816 for \$26,729.71
Payroll Vouchers 14 for \$4,470.78
 15 for \$5,109.01

Ms. McKeever made a motion to accept the consent agenda as presented; Ms. Eng seconded; motion passed.

CALL TO PUBLIC

No Public

OLD BUSINESS

- Angela presented a Budget Summary comparing 2016/2017 Jul-Jan to 2017/2018 Jul-Jan. The summary also gave a projection of Budget Totals for the upcoming 2018/2019 year.
- The District has four Board Members coming to the end of their term as of 12/2018. Dr. Bradley asked the Board to think about whom wants to continue with their service on the Board. Mr. Wetherby asked for a detailed list of criteria and documentation needed to run for the Board seats. Angela will present this information at the next Board meeting in March.
- Ms. Eng, the Board trainer recommends a half day training retreat to familiarize the Board with responsibilities and legal meeting regulations as a Board. The Board will give Angela dates available for this training and we will attempt to schedule in June.

NEW BUSINESS

- Mr. David Burrows presented an informational piece with proposals from three Bus Sales companies in Arizona. The comparison showed pricing as well as pros and cons of each separate Bus. The document also showed Trade-In values for Bus #16(SPED) and Bus #17. Payson has showed some interest in purchasing Bus #16. From these Trade-In quotes we did offer Payson the opportunity to purchase but have not heard a response from them up to now. The Board will review this information and there will be further discussion at the next meeting in March.

Request for Agenda Items for next meeting

- Bus Purchase\Sale of Bus #16
- Board Retreat
- Board Qualification Packet
- Personnel Handbook Draft

ADJOURNMENT

Ms. Eng made a motion to adjourn; Ms. Counsell seconded; motion passed. Ms Bondurant adjourned the meeting at 4:15 pm.

- **Next Regular Meeting will be held the 2nd Tuesday of March.**

Dated this 20th day of February 2018

Respectfully prepared by: _____

Angela Plantholt, Administrative Operations Manager

DRAFT---- will be approved at next meeting.

