

CHEVELON BUTTE ELEMENTARY SCHOOL DISTRICT # 5

MINUTES of Governing Board Meeting for November 7, 2017

CALL TO ORDER

Meeting was called to order at 3:00 pm for the Regular Governing Board Meeting for Chevelon Butte ESD #5. Roll call: Mr. Bruce Wetherby, Ms. Deynice Bondurant, Ms. Evelyn Counsell, Dr. Sue Bradley and all present at the Starlight Pines Community Center. Ms. Christina Eng and Angela Plantholt phoned in. Pledge of Allegiance was said by all present.

ADOPTION OF THE AGENDA

Ms. Counsell made a motion to accept the agenda; Mr. Wetherby seconded; motion passed.

APPROVAL OF MINUTES

Ms. Counsell made a motion to accept Minutes from previous meeting; Ms. Bondurant seconded; motion passed.

SUPERINTENDENT REPORT

- Dr. Bradley recognized four Student Birthdays: Ava Plantholt, David Zagar, Caylee Wilkins, and Addison Ruelas. Employee Birthdays for Dr. Sue Bradley.
- Dr. Bradley and the Board recognized Kevin Brannick and Mark Heitkamp as Employee of the Month.
- Dr. Bradley sent a letter to the Department of Revenue inquiring on Tax Credit. Still no response from the State, she will make calls to get the answers needed for the Tax Credit.
- We have a bus driver finishing his paperwork to drive for us as needed. We will continue to advertise the need for more drivers for the District.
- Payson gave us the Gila County Snow Removal plan for 2017/2018. We will look into getting the plan from Coconino for the two communities.
- Dr. Bradley discussed overall general operation of the District in the past month has been good. We will be looking into making accommodations for student whom rides the bus to Payson after school before being dropped at home.

BUSINESS MANAGERS REPORT

- New Godaddy calendar links have been sent to the Board members that have not activated the calendar from the first invite. As the Board activates their calendar Angela will review the steps to see the District Calendar.

CONSENT AGENDA

AP Vouchers 1807 for \$2,978.62
1808 for \$48,472.72
1809 for \$17,651.07
Payroll Vouchers 6 for \$7,845.03
7 for \$5,446.44
8 for \$7,082.04

Ms. Counsell made a motion to accept the consent agenda as presented; Ms. Eng seconded; motion passed.

CALL TO PUBLIC

No Public

OLD BUSINESS

- Dr. Bradley presented Strategic Plan for 2017-2020 as presented at Octobers meeting for Board review. Ms. Eng made a motion to approve Strategic Plan 2017-2020; Ms. Counsell seconded; motion passed.
- Ms. Bondurant presented a Job Description for the Superintendent position to go along with the Evaluation. Ms. Counsell made a motion to accept the Job Description; Ms. Eng seconded; motion passed.
- Dr. Bradley reported the Heber-Overgaard offered \$30,000.00 for the purchase of Bus #10. Dr. Bradley was given authorization to accept \$31,000-35,000. Dr. Bradley asked to Board to approve the bus purchase of \$30,000. Ms. Eng made a motion to accept \$30,000.00 for the purchase of Bus #10; Ms. Bondurant seconded; passed.

NEW BUSINESS

- Ms. Bondurant presented the Board with bylaw changes as presented by Arizona School Board Association:
 - Prop A: Vote Yes (4 yes)
 - Prop B: Vote Yes (3 yes, 1 no)
 - Prop C: Vote No (1 yes, 3 no)
 - Prop D: Vote Yes (4 Yes)
 - Prop E: Abstain
 - Prop F: Vote No (4 no)
 - Prop G: Vote No (1 yes, 3 no)
 - Prop H: Vote No (4 no)
- Ms. Counsell made a motion to approve the nomination for Ms. Bondurant as Exceptional Board Member of the Year with Arizona School Board Association; Ms. Eng seconded; motion passed.
- Ms. Bondurant presented the Superintendent Evaluation as aligned with the Job Description approved above. Ms. Counsell made a motion to approve the Superintendent Evaluation as edited; Mr. Wetherby seconded; motion passed.

- Ms. Bondurant asked for a motion to change the location postings for the Board meetings to only include: Outside the District office and the Website due to conflicts of posting in the Blue Ridge area. Ms. Counsell made a motion to change the Location Posting sites for Board Meetings to The District Office and the District Website; Ms. Eng seconded; motion passed.

Request for Agenda Items for next meeting

- Work Study\ Policies (2nd reading)
- 100th day count
- Superintendent Evaluation
- Board Office Elections
- 2017-2018 first semester operations status
- 2017-2018 second semester projections

ADJOURNMENT

Ms. Bondurant adjourned the meeting at 4:35 pm.

- **Next *Regular Meeting* will be held the 2nd Tuesday of January. December meeting will not be held due to The Annual Conference with Arizona School Board Association.**

Dated this 7th of November 2017

Respectfully prepared by: _____

Angela Plantholt, Administrative Operations Manager

DRAFT---- will be approved at next meeting.