

CHEVELON BUTTE ELEMENTARY SCHOOL DISTRICT # 5

MINUTES of Governing Board Meeting for August 8, 2017

CALL TO ORDER

Meeting was called to order at 3:00 pm for the Regular Governing Board Meeting for Chevelon Butte ESD #5. Roll call: Mr. Bruce Wetherby, Ms. Deynice Bondurant, Ms. Evelyn Counsell, Ms. Angela Plantholt and Dr. Sue Bradley all present at the District office in Forest Lakes. Christina Eng phoned in. Pledge of Allegiance was said by all present. Public present included Ms. Stephanie McKeever.

ADOPTION OF THE AGENDA

Ms. Counsell made a motion to accept Agenda; Mr. Wetherby seconded; motion passed.

APPROVAL OF MINUTES

Ms. Counsell made a motion to accept the minutes of the Regular meeting of July 11, 2017; Mr. Wetherby seconded; motion passed.

SUPERINTENDENT REPORT

- Dr. Bradley discussed this year's student enrollment with a total of 16 children: 8 on each side of the District.
- The beginning of school has started with very little issues in following procedures and policies. The Dispatcher position is going smoothly however there was a small problem with one of the towers on the Blue Ridge side that was struck by lightning.
- Dr. Bradley reviewed the beginning of the year employee training that was held on July 24, 2017. The training was a success and procedures and employee expectations were all addressed. Communication within the District and employee training are two items we are striving to improve and thus are two goals for this year.

BUSINESS MANAGERS REPORT

- The Tax Levy information from the County was presented. The Tax Rate was confirmed by the County and is the same that was projected on the Adopted Budget for fiscal year 2017/2018.
- Ms. Plantholt reviewed a Staff\Board calendar that is being used and shared in Dropbox. Ms. Plantholt gave information on how Dropbox works as well as information regarding setting up accounts to be able to view the items for the District. All Board Members full access to all items on Dropbox.

CONSENT AGENDA

1. Vouchers:
Payroll #26 for \$4,121.12
Payroll #1 for \$3,501.83
AP #1723 for \$33,422.20
AP #1724 for \$4,278.88

Ms. Counsell made a motion to approve the Consent Agenda as listed; Ms. Bondurant seconded; motion passed.

OLD BUSINESS

1. Information was given regarding Tax Credit for School Districts. The information was unclear as to whether the district qualifies. Dr. Bradley will take the question to the County Lawyer and bring information back at the September meeting.
2. Ms. Counsell has begun working on the District Newsletter with a target date for completion and ready to send out by mid-August. The Board and Superintendent discussed the logo for the District. Discussion was held regarding students in the District submitting their ideas for the logo. A prize will be discussed.

NEW BUSINESS

1. Dr. Bradley asked the Board to look at a rotation schedule for the Buses in the future. Mr. Burrows was unable to attend this meeting, but will be able to attend next meeting and he will have more information regarding maintenance and the longevity of the buses in the fleet.
2. Ms. Counsell, (Legislative Representative) presented a Resolution for the ESA-School Scholarship Programs bill. Arizona School Board Association has asked the Districts to sign the resolution opposing this expansion. Discussion was held. Ms. Counsell made a motion to sign the Expansion as presented; Ms. Eng seconded; motion passed.
3. Dr. Bradley asked the Board to discuss the annual dues of \$250.00 to join the Arizona Rural Schools Association. Discussion was held. Ms. Eng made a motion to approve the annual enrollment in the Arizona Rural Schools Association; Ms. Bondurant seconded; motion passed.
4. Dr. Bradley and the Board want to recognize our past Consulting Superintendent Johnny Ketchum for being selected for the Rural Schools Hall of Fame. He is very deserving of this award. A very big Congratulation and Thank You will be sent to Mr. Ketchum in a formal letter from the Board.

Request for Agenda Items for next meeting

- Work Study for the first section of policy change recommendations
- Tax Credit
- Bus Rotation
- District Logo

ADJOURNMENT

Ms. Bondurant adjourned the meeting at 4:47 pm.

- **Next Regular Meeting is scheduled for Tuesday, September 12, 2017, to be held in Blue Ridge at the Community Center.**

Dated this 8th day of August 2017

Respectfully prepared by: _____

Angela Plantholt, Administrative Operations Manager

DRAFT---- will be approved at next meeting.