

CHEVELON BUTTE ELEMENTARY SCHOOL DISTRICT # 5

MINUTES of Governing Board Meeting for May 9, 2017

CALL TO ORDER

Meeting was called to order at 3:00 pm for the Regular Governing Board Meeting for Chevelon Butte ESD #5. Roll call was done at the Work Session and the Pledge of Allegiance was said by all present.

ADOPTION OF THE AGENDA

Ms. Counsell made a motion to accept Agenda; Ms. Eng seconded; passed.

APPROVAL OF MINUTES

Ms. Counsell made a motion to accept the minutes of the Regular meeting and the Special Meeting of April 11, 2017; President Bondurant seconded; passed.

SUPERINTENDENT REPORT

- Dr. Bradley started her report with a reading of the Districts Mission statement.
- Dr. Bradley recognized the two graduates from Mogollon High School this year. Aspen Morehead and Ashley Paxton. The District will be giving a card signed by all the Board members and administrators along with a \$100 gift card. Dr. Bradley also recognized Lexi Cooper for moving into Junior High School and Ava Plantholt and Johnny McKeever for moving into Middle School. The District also has an employee and her child moving out of the District. A card will be sent to both of them.
- Angela Plantholt has completed and received her Certificate for Bus Driving from the state.
- We will be projecting upcoming years' numbers starting in February after the 100th day count.
- Dr. Bradley reported the Driven miles for April were 7428 and The Districts year to date miles' count is 64,206.
- Dr. Bradley reported an incident with our Special needs student on April 28th resulting in the patient going to the hospital for follow-up. The mother reported the child was released by the hospital with no further follow-up required. Dr. Bradley or Angela were not made aware of the incident until the next week. The protocol for medication administering has been finalized and sent out to all drivers and aides.
- Dr. Bradley is following up on the radios for the buses.

BUSINESS MANAGERS REPORT

1. Working Calendar through September was discussed with dates for upcoming conferences, vacations, meetings, and trainings.
2. Angela presented a Fund Balance report through April.
3. Angela will be going to Flagstaff to work on the Cash Reconciliation with Erin next week.

CONSENT AGENDA

1. Vouchers:
 - Payroll #20 for \$6,451.57
 - Payroll #21 for \$6,661.09
 - AP #1718 for \$14,678.91
2. 2017/2018 Work Agreements
3. Employee Separation\Resignation
4. Continuing Intergovernmental Agreements

Ms. Counsell made a motion to approve the Consent Agenda as listed; Ms. Eng seconded; passed.

CALL TO THE PUBLIC

No public

OLD BUSINESS

No old business

NEW BUSINESS

1. Review of policies: Ms. Eng made a motion to accept the changes that were recommended by ASBA policy services excluding Section C; Ms. Counsell seconded; passed.
2. FY16/17 Budget Revision #2: Ms. Eng made a motion to accept the budget as presented; Ms. Counsell seconded; passed.
3. The Board discussed the Legislative Reports sent out by the state. Dr. Bradley recommended someone on the Board take the task of following up with these Legislative changes and reply with any action needed on the District's behalf. Ms. Counsell offered to take on the task and report back at the next meeting.
4. Dr. Bradley is going to look into how to add School Tax Credit as an option for our District to put towards learning technology for the buses.

Request for Agenda Items for next meeting

1. Policy Review

ADJOURNMENT

Ms. Eng made a motion to adjourn. Ms. Counsell seconded; passed.

Meeting adjourned at 4:30 pm

- **Next Regular Meeting is scheduled for Tuesday, July 11, 2017**

Dated this 9th day of May 2017

Respectfully prepared by: _____

Angela Plantholt, Administrative Operations Manager

DRAFT---- will be approved at next meeting.

