

CHEVELON BUTTE ELEMENTARY SCHOOL DISTRICT # 5
Starlight Pines Community Center
Blue Ridge, AZ

MINUTES of Governing Board Meeting for November 8, 2016

CALL TO ORDER

Meeting was called to order at 3:06 pm for the Regular Governing Board Meeting for Chevelon Butte ESD #5. Roll call: Deynice Bondurant, Evelyn Counsell, Sue Bradley, Johnny Ketchem and Angela Plantholt all present. Pledge was said by all present.

ADOPTION OF THE AGENDA

Evelyn made a motion to accept Agenda; Sue seconded; passed.

APPROVAL OF MINUTES

Sue made a motion to accept the minutes of the Regular meeting for November 8, 2016; Evelyn seconded; passed.

RATIFICATION OF VOUCHERS

AP vouchers: #1707 for \$58,025.74
#1708 for \$19,372.94 Evelyn made motion to accept the AP vouchers; Sue seconded; passed.
Payroll vouchers: #7 for \$4600.72
#8 for \$6847.94 Evelyn moved to approve all vouchers; Sue seconded; passed.

CALL TO THE PUBLIC

No public

BUSINESS MANAGERS REPORT

1. Working Calendar was presented through February.
2. Angela presented an Expenditure Report for October.
3. Angela presented the Bus Certification spreadsheet. All drivers are within limits of Certification expiration. Our aides attended CPR training on October 12 and Angela is waiting for updated cards before updating the Certification spreadsheet.
4. Angela will follow the Business Manager in Payson Unified SD to incorporate her knowledge into her day to day.
5. Angela has completed her written CDL and Bus endorsement test and will start behind-the-wheel training this week.

SUPERINTENDENT REPORT

1. Johnny presented information on what he has done since being with the District.
 - Maintains contact with all employees and has been heading the training for upcoming drivers and aides.
 - Followed up on Bus maintenance issues and any student discipline issues that may arise.
 - New Driver for Blue Ridge has passed all needed tests and is just waiting for his Certification number from the State.
 - Angela and Myndi are moving right along with their certification.
 - Dave Burrows did get his deer.

NEW BUSINESS

1. Discussion from the work study regarding Strategic Plans and our District Policy led Sue to make a motion to confirm and/or add Strategic Planning Process to our policies as needed; Evelyn seconded; passed.

Request for Agenda Items for next meeting

1. December meeting will be canceled due to Annual Conference in Phoenix

ADJOURNMENT

Evelyn made a motion to adjourn at 3:55 pm; Deynice seconded; passed. Meeting adjourned.

Next Regular Meeting is scheduled for Tuesday, January 10, 2017

Dated this 8th day of November 2016

Respectfully prepared by:

Angela Plantholt, Administrative Operations Manager

DRAFT---- will be approved at next meeting.

