

**CHEVELON BUTTE ELEMENTARY SCHOOL DISTRICT # 5  
3031 OLD RIM ROAD  
FOREST LAKES, ARIZONA 85931**

**MINUTES of Governing Board Meeting for October 11, 2016**

**CALL TO ORDER**

Meeting was called to order at 3:00 pm for the Regular Governing Board Meeting for Chevelon Butte ESD #5. Roll call: Deynice Bondurant, Evelyn Counsell present by phone in Blue Ridge. Johnny Ketchem and Angela Plantholt present at the District Building. Sue Bradley was absent. Pledge was said by all present.

**ADOPTION OF THE AGENDA**

Evelyn made a motion to accept Agenda; Deynice seconded; passed.

**APPROVAL OF MINUTES**

Deynice made a motion to accept the minutes of the Regular meeting for September 13, 2016; Evelyn seconded; passed.

**RATIFICATION OF VOUCHERS**

AP vouchers: #1704 for \$14,034.46  
#1705 for \$1,817.59  
#1706 for \$2,534.88 Evelyn made motion to accept the AP vouchers; Deynice seconded; passed.  
Payroll vouchers: #4 for \$6,573.72  
#5 for \$5,323.45  
#6 for \$6,814.43 Evelyn moved to approve all vouchers; Deynice seconded; passed.

**CALL TO THE PUBLIC**

No public

**BUSINESS MANAGERS REPORT**

1. Working Calendar was presented through January.
2. Angela presented a new Expenditure Report. The board was happy with report as presented.
3. Angela presented the Bus Certification spreadsheet. All drivers are within limits of Certification expiration. We have two aides who CPR needs refreshed and will be attending CPR class on October 12 to update.

**SUPERINTENDENT REPORT**

1. Johnny presented information on what he has done since being with the District
  - Driven with all the drivers of the District
  - Helped transport bus to Phoenix for repair
  - He and Denese Bomar transferred buses to their needed location before school resumed on Monday following Fall Break
  - New Driver for Blue Ridge is almost complete with training and we will be submitting for Certification from DPS very soon.

**NEW BUSINESS**

1. Angela presented the Annual Financial Report for Fiscal Year 2016. Than Annual Report is a summary of monies received and spent over the previous year. Deynice made a motion to accept the Annual Financial Report; Evelyn seconded; passed.
2. We have one driver and two aides interested in Blue Ridge. Deynice made a motion to hire the driver; Evelyn seconded; passed. Evelyn made a motion to hire both aides pending good references; Deynice seconded; passed. \* Since the meeting references have been contacted and both left in good standings. Angela, the Administrative Operations Manager, has agreed to get certified to drive a bus for emergency purposes on the Forest Lakes side. Deynice made a motion to approve training for Angela as needed to get certified; Evelyn seconded; passed.

**Request for Agenda Items for next meeting**

1. Work Study for 2pm to start on new Strategic Plan for 2017 at the Blue Ridge Community Center
2. Changing or canceling December Board meeting

**ADJOURNMENT**

Evelyn made a motion to adjourn at 3:30 pm; Deynice seconded; passed. Meeting adjourned.

**Next Work Study and Special Meeting is scheduled for Tuesday, November 8, 2016**

Dated this 16th day of August

Respectfully prepared by:

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Angela Plantholt, Administrative Operations Manager

**DRAFT----- will be approved at next meeting.**

