

**CHEVELON BUTTE ELEMENTARY SCHOOL DISTRICT # 5
3031 OLD RIM ROAD
FOREST LAKES, ARIZONA 85931**

MINUTES of Governing Board Meeting for September 13, 2016

CALL TO ORDER

Meeting was called to order at 4:00 pm for the Regular Governing Board Meeting for Chevelon Butte ESD #5. Roll call: Deynice Bondurant, sue Bradley, Evelyn Counsell, Johnny Ketchem and Angela Plantholt all present at the District Building. Pledge was said by all present.

ADOPTION OF THE AGENDA

Sue made a motion to accept Agenda; Evelyn seconded; passed.

APPROVAL OF MINUTES

Sue made a motion to accept the minutes of the Work Study and Regular meeting for August 16, 2016; Deynice seconded; passed. Evelyn made a motion to accept the minutes of the Work Study and Special Meeting for September 1, 2016; Sue seconded; passed.

RATIFICATION OF VOUCHERS

AP vouchers: #1701 for \$3,990.51
#1702 for \$6,620.70
#1703 for \$785.25 Sue made motion to accept the AP vouchers; Evelyn seconded; passed.
Payroll vouchers: #2 for \$3,790.40
#3 for \$5,525.14 Sue moved to approve all vouchers; Evelyn seconded; passed.

CALL TO THE PUBLIC

No public

BUSINESS MANAGERS REPORT

1. Working Calendar was presented through December.
2. Angela presented a new Expenditure Report. The board was happy with report as presented
3. Angela presented the Bus Certification spreadsheet. All drivers are within limits of Certification expiration.

SUPERINTENDENT REPORT

1. Johnny presented information on what he has done since being with the District
 - Driven with 2 drivers of the District
 - Meeting with Kathie Manning, Business Manager at Payson High School regarding tuition
 - Meeting with Denese Bomar regarding daily operation of the Transportation Department
 - Interview of applicant for BR driver

NEW BUSINESS

1. Board held discussion regarding the Cell-Phone reimbursement of \$.75 per day of work to be paid out annually in June. After discussion the policy for reimbursement remains the same
2. Deynice had contacted Risha with the county regarding changing to a 3-member board due to the difficulty of finding Board members. Risha has not responded. Johnny thinks there needs to be a vote from the public to go from a 5-member board to a 3-member board. Table discussion until further information has been gathered.
3. Evelyn made a motion to enter into Executive Session under authority A.R.S. 38-431.03 (A)(1) for discussion of applicant for drivers of the District; Sue seconded; passed.
4. Regular meeting resumed. Evelyn made a motion to hire Kevin as a part time driver for the District, pending passing all needed certification; Sue seconded; passed.

Request for Agenda Items for next meeting

1. Work Study for 3pm to start on new Strategic Plan for 2017

ADJOURNMENT

Evelyn made a motion to adjourn at 6:00 pm; Deynice seconded; passed. Meeting adjourned.

Next Work Study and Special Meeting is scheduled for Tuesday, October 11, 2016

Dated this 16th day of August

Respectfully prepared by:

Angela Plantholt, Administrative Operations Manager

DRAFT----- will be approved at next meeting.

