

**CHEVELON BUTTE ELEMENTARY SCHOOL DISTRICT # 5  
3031 OLD RIM ROAD  
FOREST LAKES, ARIZONA 85931**

**MINUTES of Governing Board Meeting for August 16, 2016**

**CALL TO ORDER**

Meeting was called to order at 4:05 pm for the Regular Governing Board Meeting for Chevelon Butte ESD #5. Roll call and the pledge was done at the Work Session.

**ADOPTION OF THE AGENDA**

Sue made a motion to accept the Agenda; Evelyn seconded; passed.

**APPROVAL OF MINUTES**

Joann made to accept the minutes of July 26, 2016; Sue seconded; passed.

**RATIFICATION OF VOUCHERS**

AP vouchers: #1624 for \$12,105.36  
Payroll vouchers: #27 for \$3,512.06.  
#1 for \$3,590.82. Joann moved to approve all vouchers; Sue seconded; passed.

**CALL TO THE PUBLIC**

Mr. Paul Studer, Ms Trina Cooper, Mr. Grant Cooper, Ms Debbie Skeldon, Ms. Roxie Allen and Ms. Roberta Schweigart were present for the meeting. Mr. Paul Studer addressed the Board and expressed he feels the discussion that took place in the work study was very positive step taking the Board out of the day to day operations. He feels it is a positive step in healing the community and hopes Dr. Enz recommendations will be approved.

**BUSINESS MANAGERS REPORT**

1. Working Calendar was presented through December.
2. Angela presented Monthly Expenditure Report. Due to the year just beginning we have not had a lot of expenses, however all utilities and bills that are expected, have been encumbered for the year.
3. Angela presented the Bus Certification spreadsheet. All drivers are within limits of Certification expiration.

**PRESIDENTS REPORT**

1. Deynice welcomed our new Board Member, Evelyn Counsell.

**NEW BUSINESS**

1. Deynice called for a motion regarding establishing a formal process to use a Hearing Officer for all staff and student discipline. Joann made a motion to approve establishing a process with a Hearing Officer; Evelyn seconded; passed. 4-0 vote
2. Deynice asked for a motion for Posting for a Consulting Transportation Superintendent for the district. Sue made a motion to approve the posting for a Consulting Transportation Superintendent; Evelyn seconded; passed. 4-0 vote
3. Deynice asked for a motion to approve a Work Study and Special Meeting for September 1, 2016. Joann made a motion to approve a Work Study and Special Meeting for September 1, 2016; Evelyn seconded; passed. 4-0 vote
4. Deynice asked for a motion regarding the negotiation of a rehire of a driver on a probationary contract. Evelyn made a motion to allow negotiations for a rehire of driver on a probationary contract; Joann seconded; passed. 4-0 vote
5. Deynice made a motion to hire Consultant, Dr. Don Enz to set-up interviews and do background checks on all applying for the Consulting Transportation Superintendent position. Also, to renegotiate contract for driver and act as Superintendent until the next Board Meeting of September 1, 2016. He will also conduct the Work Study on September 1, 2016; Joann seconded; passed. 4-0 vote

**Request for Agenda Items for next meeting**

1. Consulting Transportation Superintendent Contract
2. Former Employee Contract

**ADJOURNMENT**

Joann made a motion to adjourn at 4:35pm; Deynice seconded; passed. Meeting adjourned.

**Next Work Study and Special Meeting is scheduled for Wednesday, September 1, 2016**

Dated this 16th day of August

Respectfully prepared by:

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Angela Plantholt, Administrative Operations Manager

**DRAFT**---- will be approved at next meeting.