

**CHEVELON BUTTE ELEMENTARY SCHOOL DISTRICT # 5
3031 OLD RIM ROAD
FOREST LAKES, ARIZONA 85931**

MINUTES of Special Governing Board Meeting for Tuesday, July 12, 2016

CALL TO ORDER

President Deynice Bondurant called the Special Meeting of the Chevelon Butte Governing Board to order at 12:03 pm.

The Pledge was said by all present.

Roll Call: Quorum Present

President, Deynice Bondurant by phone

Board Clerk, Joann Randall by phone

Member, Sue Bradley by phone

Administrative Operations Manager, Angela Plantholt at District office

ADOPTION OF THE AGENDA

Joann Randall made the motion to adopt the agenda; Sue Bradley made the second; motion passed.

NEW BUSINESS

1. Angela presented the Adopted Budget for Fiscal Year 2016/2017. The budget is the same as the Proposed Budget that was approved at the last meeting. Joann made a motion to accept the Adopted Budget; Sue seconded; passed.
2. Quote for the radios to be put on a digital service was reviewed and discussion was held. The towers that Blue Ridge uses are still not on line for this year. Joann made a motion to table for six months and see if the towers are in service at that time; Sue seconded; passed
3. Run to the Pines Event in Strawberry: Due to lack of Drivers on the Blue Ridge area we have opted out of transporting for this event at this time
4. Payment Procedures with the county: The county has asked for all Districts to update the procedures they are following with execution of warrants from the County. Policy # DK-E is to be signed by the Board President and voted upon if the District chooses to keep procedures the same as they have been regarding Payroll and Accounts Payable vouchers. Discussion was held regarding protocol for the Administrative Operations Manager and the Clerk of the Board to be verifying warrants as processed. Vouchers will be signed by the remaining members at the Board Meetings every month. Sue made motion to sign the Policy DK-E to keep doing things as we have been; Joann seconded; passed.

ADJOURNMENT

Joann Randall made the motion to adjourn; Sue Bradley made the second.
Meeting adjourned at 12:23 pm

Minutes respectfully submitted by Angela Plantholt

X _____ Date _____