

**CHEVELON BUTTE ELEMENTARY SCHOOL DISTRICT # 5
3031 OLD RIM ROAD
FOREST LAKES, ARIZONA 85931**

MINUTES of Governing Board Meeting for May 10, 2016

CALL TO ORDER

Rebecca Johnson called the regular meeting of the CBESD Governing Board to order at 4:00 pm. The Pledge was said by all present. Present in Forest Lakes were Angela Plantholt, Rebecca Johnson, Deynice Bondurant, Joann Randall, Sue Bradley and Cheryl Rife.

ADOPTION OF THE AGENDA

The order of some of the agenda items were rearranged. Cheryl made a motion to accept with changes; Deynice seconded; passed.

APPROVAL OF MINUTES

Joann made to accept the minutes of April's meeting; Deynice seconded; passed.

RATIFICATION OF VOUCHERS

AP vouchers: #1619 for \$29,839.49 Sue made a motion to accept; Joann seconded; passed.
Payroll vouchers: #20 for \$3120.92.
#21 for \$7378.12.
#22 for \$6906.80. Joann moved to approve all payroll vouchers; Deynice seconded; passed.

CALL TO THE PUBLIC

Public was present. Shane Williams. No comments from the public.

BUSINESS MANAGERS REPORT

1. Working Calendar was presented through September. Some additions were made.
2. Angela discussed the upcoming Drivers meeting on June 28th. The trust will be there doing training, as well as Canyon State for training on the newer buses. We will be discussing new protocol and information that has changed since the beginning of the year.\
3. Angela made some changes to the Bus Certification spreadsheet. All drivers are within limits of Certification expiration.

PRESIDENTS REPORT

1. Rebecca gave a summary of her meeting with Canyon State regarding the mechanical troubles that have occurred. There have been some operator errors in regards to some warning light on the bus. We will include this training in our Bus meeting June 28th.

OLD BUSINESS

1. Joann has been unsuccessful with contacting anyone regarding the lease of the Blue Ridge office. We are going to disconnect the phone and hold off paying on the building with hopes of being contacted and a possible revision of the cost of the lease.
2. Deynice and Cheryl are working on a letter for a few of the community papers over in the Blue Ridge area honoring Larry Sears. Any additions or input are greatly appreciated.

**More members of the public arrived: William Morehead, Grant Cooper, Andrea Price, Liberty Morehead and Aspen Morehead. No comments were made.

NEW BUSINESS

1. Sue will be presenting a power point and updated Strategic Plan at the June meeting. Discussion and changes will be made at the boards discretion and it will be presented at the July HOA meeting for both the Blue Ridge and Forest Lakes areas.
2. The second revision for the FY15/16 Budget was presented. There was a small increase of \$179.00 for increase in student count. Joann made a motion to accept the revision; Deynice seconded; passed.

3. The board voted to go into Executive Session under the authority of ARS 38-431.03(A)(1) to discuss contracts for annual employees for the upcoming fiscal year. Joann made a motion to move into Executive Session; Cheryl seconded; passed.
4. Regular meeting resumed and a motion was made regarding discussion from Executive Session. Cheryl made a motion to renew contract with no changes to employee # C, D, E, F, H, I, J, K, L, N; Deynice seconded; passed. Deynice made a motion to approve employee #A for Interim Transportation Supervisor at the pay of \$19.00/hr. pending the return of employee #B; Joann seconded; passed. Rebecca made a motion to extend employee #M contract through July 31, 2016; Cheryl seconded; passed. Employee #B is tabled until further notice.
5. Employee, Liberty Morehead opted to have her contract discussed in Open Meeting. Sue made a motion to renew Liberty's contract; Cheryl seconded. Discussion was held regarding concerns with the employees' communication and job integrity. All board members discussed the issues that have taken place over the last year of her employment. Some board members expressed reservations in renewing this contract. Cheryl reneged her seconded after the discussion took place. No second was made on the initial motion of renewing the contract. Cheryl made a motion to table the decision of renewing Liberty's contract until June's meeting; Deynice seconded; four "yes" votes, one "abstain"; passed.
6. A memo will be going out to all drivers, aides and parents regarding a change in the Transportation Supervisor position and were advised of the resulting chain of command for drivers and aides to follow.

Request for Agenda Items for next meeting

1. Liberty Morehead's Contract
2. Strategic Plan presentation
3. Review personnel procedures

ADJOURNMENT

Deynice made a motion to adjourn at 5:32 pm; Sue seconded; passed. Meeting adjourned.

Next Regular Board Meeting is scheduled for Tuesday, June 14, 2016

Dated this 10th day of May

Respectfully prepared by:

Angela Plantholt, Administrative Assistant

DRAFT---- will be approved at next meeting.