

**CHEVELON BUTTE ELEMENTARY SCHOOL DISTRICT # 5  
3031 OLD RIM ROAD  
FOREST LAKES, ARIZONA 85931**

**MINUTES of Governing Board Meeting for December 15, 2015**

**CALL TO ORDER**

Rebecca Johnson called the regular meeting of the CBESD Governing Board to order at 4:05 pm. The Pledge was said by all present. Present in Forest Lakes were Cheryl Rife and Angela Plantholt. Rebecca Johnson, Deynice Bondurant, Sue Bradley and JoAnn Randall were all present via call conferencing.

**ADOPTION OF THE AGENDA**

Cheryl Rife moved to adopt the agenda presented; Sue Bradley seconded; passed.

**APPROVAL OF MINUTES**

The minutes of November 10, 2015 meeting were presented. Sue Bradley made motion to accept; Cheryl Rife seconded; passed.

**RATIFICATION OF VOUCHERS**

AP vouchers: #1608 for \$75203.37  
#1609 for \$4247.18 Cheryl Rife moved to accept the AP vouchers; Sue Bradley seconded; passed.  
Payroll vouchers: #10 for \$7014.75  
#11 for \$7445 Cheryl Rife moved to approve all payroll vouchers; Deynice Bondurant  
Seconded; passed.

**CALL TO THE PUBLIC**

Public was present: Mr. Paul Studer.

**BUSINESS MANAGERS REPORT**

Angela gave an update and explanation of the Monthly Expenditure Report. Our budget did not require a revision per the state. We are in line with where we should be at this time in the budget. We will realign our encumbrances and expenditures at the revision.

**PRESIDENTS REPORT**

1. We welcomed JoAnn Randall to the Chevelon Butte Elementary School District Board
2. We have had two sub-drivers from Blue Ridge resign since the last meeting. We do have two new drivers that will be starting their classroom training this week to get their certification.

**OLD BUSINESS**

1. Update on the door at the District building. We have only received one bid and two are required per the procurement law. We will work to get a second bid and hopefully will be able to vote on this in January to start the process.
2. The lighting is up in the parking lot. It is motion detected solar lights around the bus area.
3. Sue Bradley made a presentation regarding the federally mandated "Child Find" program. She gave a breakdown of how the program will work within our district and the districts we contract with for our students education. Discussion was held. Sue Bradley made a motion to edit our policy manual to include AC-nondiscrimination\equal opportunity #1-7; Deynice Bondurant seconded; passed.
4. The reconsideration of application for driver will be tabled until next month.

**NEW BUSINESS**

1. Rebecca Johnson wanted to get the ok from the Board to send a Thank you to the Pine-Strawberry Bus Department for all their generosity through the year with allowing us to store our bus at their location. All members agreed.
2. We have contracted with a new conference calling service. We pay \$108.00 per year for unlimited telephone and video conferencing. As we become more familiar with the services more information will be given.

**Request for Agenda Items for next meeting**

1. For January the Strategic Plan

**ADJOURNMENT**

**Next Regular Board Meeting is scheduled for Tuesday, January 12, 2016**

Dated this 15<sup>th</sup> of December, 2015

Respectfully prepared by:

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Angela Plantholt, Administrative Assistant

**DRAFT**---- will be approved at next meeting.