

**CHEVELON BUTTE ELEMENTARY SCHOOL DISTRICT # 5
3031 OLD RIM ROAD
FOREST LAKES, ARIZONA 85931**

MINUTES of Governing Board Meeting for November 10, 2015

CALL TO ORDER

Rebecca Johnson called the regular meeting of the CBESD Governing Board to order at 4:00 pm. The Pledge was said by all present. Present in Forest Lakes were Rebecca Johnson and Angela Plantholt. Sue Bradley and Cheryl Rife were on the phone. Deynice Bondurant was not present.

ADOPTION OF THE AGENDA

Sue Bradley moved to adopt the agenda presented; Cheryl Rife seconded; passed.

APPROVAL OF MINUTES

The minutes of October 13, 2015 meeting were presented. Cheryl Rife made motion to accept; Sue Bradley seconded; passed.

RATIFICATION OF VOUCHERS

AP vouchers: #1606 for \$51,282.27
#1607 for \$97.90 Cheryl Rife moved to accept the AP vouchers; Sue Bradley seconded; passed.
Payroll vouchers: #07 for \$7,014.75
#08 for \$7,445.78
#09 for \$8,297.22 Cheryl Rife moved to approve all payroll vouchers; Sue Bradley
Seconded; passed.

CALL TO THE PUBLIC

Public was present: Mr. Paul Studer and Mr. William Morehead. All signed in.
Mr. Paul Studer did have a request of a monthly\quarterly financial report that aligns what has been spent and the current year's budget.

BUSINESS MANAGERS REPORT

Angela gave an update of information she gathered at a Budget and Finance meeting she attended at the end of October. Because of the district having no bonds or overrides we have been able to keep our tax rates very low. Comparisons of neighboring tax rates were discussed. Forest Lakes remains substantially lower than other districts. Also, legislation may have reached a settlement regarding the money owed to schools from the state. The settlement money will not go the Chevelon Butte, but instead to the attending districts for our students.

PRESIDENTS REPORT

1. We do have a new board member that had been selected. She will be sworn in at a later date by the County Superintendent.

OLD BUSINESS

1. Tabled the discussion of the rented office space in the Blue Ridge area until Deynice is present with the information.
2. Sue Bradley gave an example of a Yearly Strategic Plan and what it may consist of. She also submitted the result of the 2015 Parent Survey given back in August. The survey results will be available on the Chevelon Butte ESD website for viewing. More discussion will be held regarding Strategic Plan in January when all board members are available for input.
3. Aligning policies and procedures are being worked on at this time. Nothing has been completed and a review of the findings and how they were corrected will come at a later date.
4. PreK update for Pine-Strawberry: Pine-Strawberry ESD submitted an edited version of the IGA presented to them back in September. The additions to the IGA were read and compared into the minutes. Sue Bradley moved to accept changes, Cheryl Rife seconded; passed. In the additions the "Child Find" program was discussed and in is federally mandated that all employees be trained on the material. The Board will make up the requirements and deadlines for this training.

NEW BUSINESS

1. The December meeting needs to be changed due to the Annual Conference in Phoenix. Cheryl Rife made a motion to move the meeting to December 15, 2015; Sue Bradley seconded; passed.

Request for Agenda Items for next meeting

1. Door Bids
2. APS lighting update
3. Blue Ridge office use and cost
4. For January the Strategic Plan

ADJOURNMENT

Cheryl Rife made a motion to adjourn meeting; Sue Bradley seconded; passed.
Meeting adjourned at 4:29pm

Next Regular Board Meeting is scheduled for Tuesday, December 15, 2015

Dated this 10th day of November

Respectfully prepared by:

Angela Plantholt, Administrative Assistant

DRAFT---- will be approved at next meeting.