

**CHEVELON BUTTE ELEMENTARY SCHOOL DISTRICT # 5
3031 OLD RIM ROAD
FOREST LAKES, ARIZONA 85931**

MINUTES of Governing Board Meeting for October 13, 2015

CALL TO ORDER

Rebecca Johnson called the regular meeting of the CBESD Governing Board to order at 4:00 pm. The Pledge was said by all present. Present in Forest Lakes were Rebecca Johnson, Deynice Bondurant, Cheryl Rife, and Angela Plantholt. Sue Bradley was on the phone.

ADOPTION OF THE AGENDA

Deynice Bondurant moved to adopt the agenda presented; Cheryl Rife seconded; passed.

APPROVAL OF MINUTES

The minutes of September 15, 2015 and September 25, 2015 meeting were presented. Cheryl Rife made motion to accept; Deynice Bondurant seconded; passed.

RATIFICATION OF VOUCHERS

AP vouchers: #1604 for \$4559.38
#1605 for \$16670.34 Cheryl Rife moved to accept the AP vouchers; Deynice Bondurant seconded; passed.
Payroll vouchers: #05 for \$8886.82
#06 for \$6851.84 Cheryl Rife moved to approve all payroll vouchers; Deynice Bondurant seconded; passed.

CALL TO THE PUBLIC

Public was present. All signed in.

PRESIDENTS REPORT

1. Rebecca gave an update on the new shed being built. It is almost complete and will store the snow equipment and any bus supplies
2. Rebecca explained issues with the lighting and explained we may go to a solar option for the lighting
3. We do not have a new board member as of yet. We have had 4 applicants and interviews will be held in the next few weeks.
4. The new bus in Forest Lakes arrived. We are expecting the new bus for Blue Ridge in December.
5. Forest Lakes sub driver is certified.

OLD BUSINESS

1. The Board would like to discuss with the lead driver on the amount of bus supplies that need to be stored in the Blue Ridge area. We will table the discussion regarding the Blue Ridge office until more information is received.
2. Deynice would like to change the mission statement in the Policy manual to read the same as our mission on the agenda. Deynice Bondurant made a motion to change this in the policy manual; Cheryl Rife seconded; passed.
3. Discussion was held regarding the Strategic Plan for the district. There are a few questions regarding what would be involved in the plan. Sue Bradley will draft an example plan and we will table further discussion until next month.

NEW BUSINESS

1. We had 3 applicants for sub drivers in the Blue Ridge area. Applicant "A", "B" and "C". Discussion was held and Cheryl Rife made a motion to hire applicant "A", Deynice Bondurant seconded; passed. Deynice Bondurant made a motion for no hiring of applicant "B"; Cheryl Rife seconded; passed. Deynice Bondurant made a motion to hire applicant "C" pending good references; Cheryl Rife seconded; passed.
2. Angela presented the Annual Financial Report for the fiscal year 2015. Deynice Bondurant made a motion to accept the report; Cheryl Rife seconded; passed

Request for Agenda Items for next meeting

1. Strategic Plan
2. Personnel policies and procedures
3. Blue Ridge office update
4. Prek update

ADJOURNMENT

Deynice Bondurant made a motion to adjourn meeting; Cheryl Rife seconded; passed.
Meeting adjourned at 4:38pm

Next Regular Board Meeting is scheduled for Tuesday, November 10, 2015

Dated this 13th day of Octoberr

Rebecca Johnson, President

DRAFT---- will be approved at next meeting.