

**CHEVELON BUTTE SCHOOL DISTRICT # 5
3031 OLD RIM ROAD
FOREST LAKES, ARIZONA 85931**

MINUTES of Governing Board Meeting for August 19, 2015

CALL TO ORDER

Rebecca Johnson called the regular meeting of the CBESD Governing Board meeting to order at 4:00 pm. The Pledge was said by all present. Present in Forest Lakes were Rebecca Johnson, Deynice Bondurant, Cheryl Rife, Angela Plantholt and Rose Winkeler, County Attorney.

ADOPTION OF THE AGENDA

Sue Bradley moved to adopt the agenda presented; Deynice Bondurant seconded; passed.

APPROVAL OF MINUTES

The minutes of August 11, 2015 meeting were presented. Cheryl Rife made motion to accept; Deynice Bondurant seconded; passed.

- Deynice Bondurant nominated Rebecca Johnson for President of the Board; Sue Bradley seconded; passed.
- Governing Board voted on going into executive session to seek legal advice. Deynice Bondurant made the motion to move into executive session; Sue Bradley seconded; passed
- Board returned, Deynice Bondurant made the motion to resume Regular meeting; Cheryl Rife seconded; passed.

RATIFICATION OF VOUCHERS

AP vouchers: #1539 for \$29983.27
#1540 for \$1759.58
#1541 for \$8381.00
#1600 for \$9487.61
#1601 for \$3229.83 Sue Bradley moved to accept the AP vouchers; Deynice Bondurant seconded; passed.

Payroll vouchers: #01 for \$2415.05
#02 for \$4515.71 Cheryl Rife moved to approve all payroll vouchers; Deynice Bondurant seconded; passed.

Rose Winkeler, County Attorney, addressed the audience regarding the Open Meeting Law and Call to the Public. Non-agenda items may not be discussed among the board. The board had four options for these comments, Ms. Winkeler stated; "1) Put on a future agenda 2) Review and research a particular matter 3) Respond to criticism 4) The Board has no obligation to do anything regarding concerns of the public."

CALL TO THE PUBLIC

Public was present. All signed in. Speakers were as follows:

- Trina Cooper: First wanted all to understand she was there speaking for herself as a community member and a parent of CBESD and NOT on behalf of the USPS. She feels she has been attacked by the Board and wants things cleared up. On June 9, 2015 meeting the agenda item of PO Relocation was addressed and on the record, the reasons given for the change was hours of operation and the need to go into Heber on occasion to conduct business. Off the record, she has heard that reason for leaving included mail being opened, and intentionally misplaced or mishandled mail. She would like documentation of this if it is in fact the reason so she may address the situation. Second, Misuse or theft of a District credit card. On August 13, 2015 she received a call from her supervisor stating a report had been filed with USPS by someone, it was not made by Trina Cooper or Dana McKeever. Trina then looked into the matter and found this matter was on the February agenda and a report was made by Angela Plantholt to Deputy McKeever. In the report Angela stated that after speaking to the appropriate board member (whose card was used unauthorized) he had suspected his card was in a drawer in his home in Blue Ridge, he was at the time of the call in the valley. The report was filed on January 29, 2015. The card was used on January 12, 2015. Trina would like matter resolved to eliminate personal attacks on her personally and professionally.

Angela Plantholt commented regarding the report given to Deputy McKeever. After further investigation, on the above board member discussed, he found that the card he was referring to in his desk drawer in Blue Ridge had expired as of December 31, 2014. Angela then called National Bank Visa and explained the situation. After given the card number

that was used unlawfully, National Bank confirmed a new card had been sent to The District office in Forest Lakes on December 30, 2014. The card was used January 12, 2015 in Payson Walmart. This information was given to the Payson PD.

Rebecca Johnson confirmed it was not an attack and the Board didn't know about filing with the USPS.

- Paul Studer: In the June meeting he briefly discussed concerns on the PO Box relocation and contracts. He handed out a document regarding his request for what he wanted answered. He feels like the request was ignored. Also he would like to see more information given on what is being paid on AP vouchers. He feels meeting minutes were selective and need to be corrected.
- Rorie Smith: She is concerned with the current reduction of wages and benefits to the Forest Lakes driver. She expressed her feeling of safety with the driver and her unmarked driving record.

*Public wants to know if the salary of discussed employee will be put back on the agenda for next month. Rose Winkeler explained again the it is up to the board discretion on whether it get placed on Septembers agenda.

- Bruce Cummins: He would like information on reason for cutting wages/benefits and the reason for paying extra money to relocate PO Box to Heber, when we have a post office facility in Forest Lakes. Feels we should, for the most part, be able to work around the business hours to make CBESD business needs met. He also would like to see more information given on AP vouchers.
- Mary Hume: She has served on a board for many years and was very surprised to hear that a written request from the public for an agenda item does not need to be addressed by the board. She has been hearing so many rumors regarding why the PO Box relocation is being addressed. As a taxpayer she feels that CBESD should be able to work around the post office hours. She also heard reason for decreased wages was to bring everyone in line with each other on a pay scale. She doesn't agree with this due to the fact that the two sides of the District are not the same and the Forest Lakes driver's unmarked record. She feels the decrease in pay of \$5.49 per hour is a shame.
- Paul Studer: Explained that the loss of pay that was discussed is the total amount with wages and benefits being figured in. \$5.49 per hour decrease.
- Bruce Cummins: Feels it is not right that a request made by a homeowner/taxpayer can be ignored by the Board if so decided. Also, Mary Hume is his sister-in-law and has served on a board in another district for 22 years and speaks from experience.
- Wayne Rothwell: He signed in as a taxpayer and has three requests: 1) Vouchers to be more definitive, so the public knows where the money is going. 2) Until the last month the Board has been very productive. He hopes that the Board will get back to the place they were 30 days ago. The Board needs to remember that they work for the taxpayers; the taxpayers trust and depend on them, but they do work for the public. The public deserves to be listened to and answered. 3) The public only has two places to go for legal regress concerning how the District maintains records and run the meetings. He hopes it never comes to that point. He would also like to see cost justification for moving the PO Box and how it benefits the taxpayers. What rules are requiring this situation to occur? He also recommends that the Open to the Public part of the meeting come at the end of the meeting.
- Paul Studer: Every job has a salary range and not everyone has to be the same within that range. Also the letter that was introduced to the Board regarding compensation for lost days due to Heber schedule change should have nothing to do with retribution. The Board red-lined the individual and it isn't right.

OLD BUSINESS

1. Sue Bradley gave an update regarding Parent\District surveys done at the beginning of August. Gave a big thank you to all the parents for participating and the results are being analyzed. There will be more follow-up in future meetings
2. Discussion was held regarding PO Box relocation. Rebecca Johnson gave a cost analysis if the Administrative Asst. retrieved mail two times a week it would cost the District an additional \$1716.08 per year. There was discussion regarding member of the board or other employees of the District to retrieve mail if going into Heber. Paul Studer raised the question of insurance coverage if any of these trips happened after hour and if coverage would extend to these situations. Sue Bradley made a motion to table for further study on this concern; Cheryl Rife seconded; passed.

3. Sue Bradley handed out an informational piece and reviewed with those present the policy manuals in office and online for anyone to view. The Board is going to start going through the policies and making sure all of our procedures are in line with what is stated for policy. This will take some time, the public will be updated on the progress.

NEW BUSINESS

1. Rebecca asked for a motion to sign the amendments for all three of our schools we transport to, to include PreK as part of the contract. Sue Bradley asked how the schools will tuition us or if there is state funding for PreK. Pine-Strawberry has the parents pay the \$10 per day tuition unless the child tests in as a special needs child. The other districts have not been looked into regarding there procedures for PreK. Sue Bradley made the motion to sign Pine-Strawberry amendment and table Payson and Heber until further review; Cheryl Rife seconded; passed.
2. September's meeting needs to be rescheduled due to the law conference that the Board will be attending. Sue Bradley made a motion to move to September 15, 2015; Cheryl Rife seconded; passed.
3. Rebecca Johnson made the announcement that Linda Blosser, former CBESD Governing Board President, resigned as of August 14, 2015. It has been accepted by the County. Her resignation letter was read into the minutes. Rose advised the board that no vote is needed to accept the resignation. Employees will be advised of the change in the Board.
4. Lights are needed for the parking lot for the early morning and late evening runs. The parking lot is very dark and Deynice Bondurant recommends putting in electric lights opposed to solar. An electrician will need to be hired and the appropriate permits from the county need to be purchased. We received two names of licensed electricians in the Forest Lakes area. Sue Bradley made a motion to move ahead with a cost proposal for the next meeting; Cheryl Rife seconded; passed.
5. The Board will be getting all the drivers together to review and discuss the addendum that was introduced this fiscal year and review the Districts grievance policy and procedures.

Request for Agenda Items for next meeting

1. PO Box relocation
2. Parking lot lighting cost proposal
3. Information collected from Payson USD and Heber-Overgaard USD regarding PreK tuition

ADJOURNMENT

Sue Bradley made the motion to adjourn; Cheryl Rife seconded; passed.
Meeting adjourned at 5:45 pm

Next Regular Board Meeting is scheduled for Tuesday, September 15, 2015

Dated this 19th day of August

Rebecca Johnson, President

DRAFT----- will be approved at next meeting.