

**CHEVELON BUTTE SCHOOL DISTRICT # 5
3031 OLD RIM ROAD
FOREST LAKES, ARIZONA 85931**

MINUTES of Governing Board Meeting for January 13, 2015

CALL TO ORDER

President Linda Blosser called the regular meeting of the Chevelon Butte Governing Board to order at 4:02 P.M. The Pledge was said by all present. Present in Forest Lakes were Cheryl Rife and Angela Plantholt. Linda Blosser and Deynice Bondurant were present at the Blue Ridge office and Rebecca Johnson and Sue Bradley phoned in.

ADOPTION OF THE AGENDA

Denny moved to adopt the agenda presented; Cheryl seconded; passed.

APPROVAL OF MINUTES

The minutes of November 12, 2014 meetings were presented. Cheryl moved to approve the minutes of the meetings; Denny seconded; passed.

RATIFICATION OF VOUCHERS

AP vouchers: #1513 for \$531.11
#1514 for \$3,537.66
#1515 for \$1,433.36
#1516 for \$1,510.42
#1517 for \$1,871.44
#1518 for \$1,379.91
#1519 for \$11,249.34 Becky moved to accept the AP vouchers; Denny seconded; passed.

Payroll vouchers: #10 for \$9,062.63
#11 for \$7,521.04
#12 for \$6,652.49
#13 for \$6,898.77 Denny moved to approve all payroll vouchers presented; Becky seconded; passed.

BUSINESS MANAGER REPORT

Reviewed and Accepted Monthly Expenditure Report for December 2014. Angela presented concerns with Pine-Strawberry not reporting our children correctly on the ADE website. We discussed with Pine-Strawberry and the appropriate action has been taken. As of the 40 day report all our students are accounted for. Angela will follow up on the 100 day report to see if it is all been reported correctly. Tuition invoices will not be paid until it has been verified that all reporting has been done correctly by all districts.

CALL TO THE PUBLIC

PRESIDENT'S REPORT

LEAD BUS DRIVER'S REPORT

OLD BUSINESS

1. Election of Board Officers was presented. The motion was made for Linda Blosser to remain as President of the Board, Denny moved for Linda to remain President; Becky seconded; Passed. The motion was made for Cheryl Rife to remain as Board Clerk, Becky moved for Cheryl to remain as Clerk; Denny seconded; Passed.
2. Our Electrical Reimbursement directive needs to be addressed regarding how it is written. The item has been tabled until we can talk with Steve Highlan at ASBA to direct us on how to rewrite this as a possible policy.

NEW BUSINESS

1. Linda is working on a modification to the Conditional Use Permit for the District Office referencing the Buses to be parked at the District Office. It is in the early stages of the process and we will be updated monthly on any progress made.
2. Denny had reviewed the Policy Manual and discovered Policy J-5350 JLCD needed to be rewritten for our district. This policy refers to administering medication to children during school hours. Due to the fact we are transporting before and after school and we also have children that may require medication on the bus. A motion was made to adopt the new language. Denny moved to adopt the policy; Becky seconded; Passed.

Request for Agenda Items for next meeting

Electrical Reimbursement, Conditional Use Permit updates

ADJOURNMENT

Becky moved for adjournment; Denny seconded; passed. Meeting adjourned at 4:57pm.

Next Regular Board Meeting is scheduled for Tuesday, February 10, 2015 at 4:00 p.m.

Dated this 13th day of January 2015

Linda Blosser, President