

**CHEVELON BUTTE SCHOOL DISTRICT # 5
3031 OLD RIM ROAD
FOREST LAKES, ARIZONA 85931**

MINUTES of Governing Board Meeting for October 8, 2013

CALL TO ORDER

President Linda Blosser called the regular meeting of the Chevelon Butte Governing Board to order at 5:01 P.M. The Pledge was said by all present. Present in Forest Lakes were Linda Blosser, Cheryl Rife, Denny Bondurant, Becky Johnson and Angela Plantholt. Present in Blue Ridge was Don Peterson by phone.

ADOPTION OF THE AGENDA

Don moved to adopt the agenda presented. Becky seconded. Passed

APPROVAL OF MINUTES

The minutes of September 10, 2013 regular meeting minutes were presented. Cheryl moved to approve the minutes of September 10, 2013. Becky seconded. Don had no minutes, therefore had no vote. Passed

RATIFICATION OF VOUCHERS

Vouchers 1407, 1408, and 1409, were presented. Payroll vouchers 6 and 7 were presented. Cheryl moved to accept the vouchers as presented. Denny seconded. Passed

CALL TO THE PUBLIC

No response from public

PRESIDENT'S REPORT

1. Linda welcomed Angela Plantholt to the district. Angela is a resident of Forest Lakes for the last 3 years.
2. The Monthly Expenditure Report was reviewed, no concerns.
3. The Annual Financial Report has been successfully uploaded as of 10/07/2013.

LEAD BUS DRIVER'S REPORT

No report

OLD BUSINESS

1. Office Window. Becky reported window was installed September 28, 2013 by Mark Ringwald. The price for installation was \$350.00
2. Hot water heater. Becky reported the quilters paid to have a 40 gallon water heater installed in the School District building. We are now up to compliance.

3. Certificate of Liability Insurance for snow removal 2013-2014 year. Chip Dinsmore and William Moorehead have agreed to provide Certificates of Liability when they receive the Service agreement for the season.
4. Work/Service agreements for snow removal. Becky moved to get service agreements completed for William Moorehead and Chip Dinsmore. Cheryl seconded. Passed. Service agreements will be done for the amount of \$80.00/hr. for Chip Dinsmore for snow removal in Blue Ridge for winter season of 2013-2014, William Moorehead for \$65.00/hr. for snow removal in Forest Lakes and \$75.00/hr. for the removal of snow on the roof at the School District Building in Forest Lakes, with the understanding that Certificate of Liability must be received before any work is done.
5. Job Description, Evaluation, 90 Day Review, Progress reports. Denny presented evaluation and review packet. Discussion was held, Use of these evaluations will be used for 90 day review only, tasks will be added as they are learned. Cheryl moved. Becky seconded. Passed.

NEW BUSINESS

1. Tyler Tech Visions training and funding approval. Linda presented a 7 day course for computer training in accounts payable and payroll. \$4100.00 will be the fee for the 7 day training course. Becky moved for approval. Denny seconded. Passed
2. Monthly board meeting to be moved from 5:00 to 4:30pm. Don moved. Becky seconded. Passed
3. Wells Fargo Bank Line of Credit. Linda asked for approval from the board to sign documents for line of credit to use for back up if needed. Becky moved for approval. Denny seconded. Passed
4. Update Credit Account. Denny reported the need to remove Richard Eng from the account due to the fact that he is no longer a member on the board; also to remove Mary St. Germain as contact for the main account and add Angela Plantholt as contact person. Current Board Members are as follows: Linda Blosser, School Board President. Cheryl Rife, Clerk. Becky Johnson, Board Member. Don Peterson, Board Member. Deynice Bondurant, Board Member. Denny moved to approve changes, Cheryl seconded. Passed

ADJOURNMENT

Becky moved to adjourn the meeting at 5:44 PM. Denny seconded. Passed.