

**CHEVELON BUTTE SCHOOL DISTRICT #5  
3031 OLD RIM ROAD  
FOREST LAKES, ARIZONA 85931**

**MINUTES OF APRIL 9th, 2013**

**CALL TO ORDER**

The April 9, 2013 Regular Meeting was called to order by Linda Blosser at 5:10 pm. The pledge was said by all present. Present in Forest Lakes were, Rebecca Johnson, April Pontious, Briana Allen Present in Blue Ridge were Don Peterson, Linda Blosser, Denny Bondurant. Cheryl Rife was absent with a family emergency.

**ADOPTION OF AGENDA**

Linda Blosser made a motion to approve the agenda as presented, Don seconded. Passed.

**APPROVAL OF MINUTES**

The minutes of February 12, 2013 were presented. Don moved to accept the minutes. Denny seconded. Passed.

**RATIFICATION OF VOUCHERS**

Expense vouchers 1334, 1335, and 1336 were presented. Payroll vouchers 19 and 20 were presented. Linda moved to accept the vouchers as presented. Don seconded. Passed.

**CALL TO THE PUBLIC**

No one had anything from the public.

**PRESIDENT'S REPORT**

1. Linda Blosser reported that the Emergency Preparedness Training went really well in Payson. Both the bus drivers and Board members enjoyed the process. The process will be ongoing.
2. Linda informed Board members that we received the refund from ASBA for member's registration to the Spring Legal Seminar. ASBA usually does not refund in such short notice but being that it was a weather event they made an exception.
3. Linda wants everyone to start thinking BUDGET! We will be setting up a special meeting so please start making notes to discuss.

## **LEAD BUS DRIVER'S REPORT**

Linda informed everyone that all buses are up and running. Bus 15 had to be taken down to Phoenix for repair as it was throwing codes. It has been fixed and is back in service.

## **OLD BUSINESS**

1. April Pontious shared with the Board that Penny from ASBAIT gave her approval of starting the employees on the new healthcare plan on July 1<sup>st</sup>. Penny also shared that if we have questions about the new healthcare reform, please give her a call and she will help with answering any questions. Being a small school district many of the rules will not affect companies with less than 50 employees. Penny also shared that it is up to Chevelon Butte School District as to how many hours an employee has to work to receive healthcare coverage and the decision of how much the school district will contribute. Any family members can be added to the plan at the employee's expense. Linda made a motion to move the two full-time employees to the new ASBAIT health insurance on July 1<sup>st</sup> in the amount of \$387.00 per month per employee which will include dental and vision insurance. Becky seconded. Passed.
2. Linda made a suggestion to place a CAP on what CBSD will pay per employee per month as a premium. Don asked if the two employees who were currently receiving medical insurance were year around employees. Linda confirmed that both were year around employees. Don made a motion to CAP the amount the school district will pay towards the premium for the remainder of FY13 in the amount of \$579.00 per month per employee. Denny seconded. Passed.
3. Linda informed the Board that the Forest Lakes Fire Board approved staging our buses on the Forest Lakes Fire Department property. We will not be starting the project until the ground dries out. Also, April made contact with an electrician that will be coming out in a couple of weeks to meet with Linda to discuss the details of the work they will need to be accomplished. Linda will be contacting Chief Rodriquez to discuss the light pole that was donated to Chevelon Butte that we would like to use for security for the buses. Don made a motion to move forward to contact our attorney to create an IGA between Forest Lakes Fire Department and Chevelon Butte Elementary School District. Denny seconded. Passed

## **NEW BUSINESS**

1. Linda proposed a motion to approve renewing the IGA with Flagstaff USD for the next four years. . Don motioned. Becky seconded. Passed
2. Briana Allen proposed a new cost savings way to provide vouchers to our monthly board meetings. Denny shared that the new way it is being presented is easier to read. Briana ensured Don that if there were detail questions on a line

- item, that the office staff would have the detail information for the board before or during the monthly meeting. Becky thinks it's great! Linda made a motion to change to the new way the vouchers are presented to the board members at the monthly meeting. Denny seconded. Passed.
3. April Pontious presented to the board that a window is needed in the main District office so the door can be shut at times working with sensitive information and the concern of it being too hot without air flow. April offered a Pella dual pane window that she has and to pay for the labor for installation. Becky stated that Chevelon Butte School District should be paying for the window to be installed. Denny asked if there was money to pay for the installation. Don requested for this item to be tabled until next month giving Linda time to get with Flagstaff to see if there is money available for the installation. Linda seconded. Passed.

### **ADJOURNMENT**

Becky moved to adjourn the meeting. Don seconded. The meeting was adjourned at 6:01 pm.