

**CHEVELON BUTTE SCHOOL DISTRICT #5
3031 OLD RIM ROAD
FOREST LAKES, ARIZONA 85931**

MINUTES OF January 8th, 2013

CALL TO ORDER

The January 8th, 2013 Regular Meeting was called to order by Linda Blosser at 5:01 pm. The pledge was said by all present. Present in Forest Lakes were Cheryl Rife, Briana Allen, April Pontious, Rebecca Johnson and Bill Morehead. Present in Blue Ridge was Don Peterson, Linda Blosser, Denny Bondurant and in the audience was Henry Speckmen.

APPROVAL OF MINUTES

The minutes of December 4th 2012 were presented. Don moved to accept the minutes. Denny seconded. Passed.

RATIFICATION OF VOUCHERS

Expense vouchers 1323,1324,1325 were presented. Payroll vouchers 12 and 13 were presented. Linda moved to accept the vouchers as presented. Don seconded. Passed.

PRESIDENT'S REPORT

1. Linda Blosser welcomed us all to the new year of 2013!
2. New Bus is still on schedule for the end of February.
3. Briana informed the board that the District's office first kick off meeting was on December 21st, 2012 where Briana, April, Linda, and Tina Wells met with the Tyler Tech project manager Pam Carryer. They discussed blackout dates where neither Briana nor April will be in office to insure that Pam could avoid those dates when putting together the Project Schedule for the rollout of Visions. On December 27th 2012, Briana had a phone conference with Pam and the Project Lead Andrew Capps. Pam presented the project plan which shows the first date as being February 27th and will cover Security and Admin Training and the last date being on June 18th 2013 with the final class of Advanced Payroll Topics. All of this training is to prepare April and Briana to take over all work performed in Flagstaff and bring it to the District office.
4. Linda explained that the new policies were to be replaced in the District Policy manual books that Denny, Don, Linda, and the office hold.

LEAD BUS DRIVER'S REPORT

Larry Sears is out but asked Linda to give everyone an update. Bus 8 is now back up and operational.

OLD BUSINESS

1. Based on the rising costs of health care, Linda asked the board if they had any ideas for solutions to reduce cost. Linda requested permission from the Board to contact our Blue Cross Blue Shield Representative in Payson and find out if she is a broker and to possibly explore other insurance options. This item has been tabled and Linda will present what information she found out from Blue Cross Blue Shield.

NEW BUSINESS

1. The Governing Board conducted Board Officer Elections for Board President and Board Clerk. Denny nominated Linda Blosser as Board President. Denny moved. Cheryl Seconded. Linda nominated Cheryl Rife as the Board Clerk. Linda moved Rebecca seconded. Passed
2. The Board approved that Linda Blosser could meet with Payson USD to gather more information required to have Chevelon Butte transport Pine/Strawberry kids to Payson USD. Linda will come back to the Board with more concrete details and if this is even a viable option for the school district.
3. Bill Morehead presented to the Board that there has been a verbal agreement to remove snow on the entire driveway where buses are stored instead of just around the buses. This agreement has been in place since 2001 with previous Board presidents and he would like to see this agreement to continue. Bill has always kept up with the material and maintenance of the area where busses are staged at no cost to the District. April was asked about the outcome of a call placed to the County requesting the ability to park busses at the school district's office. Our conditional use permit does not allow the buses to be parked at the district office. We can take steps to challenge that decision but would take up to 6 months to receive an answer if the County would allow the change. April was asked by the Board to send all Board members a copy of the conditional use permit. The Board President asked Bill Morehead to give April Pontious the property owner's information since the property is leased, and then we will ask our attorney to write up an agreement for parking the buses. Linda Blosser requested a motion to keep the verbal agreement in place for the remainder of the winter and have the circular driveway plowed as it has been in the past since 2001. Denny moved. Don Peterson seconded. Passed.
4. April Pontious asked the board to not make a decision based on the proposal that was going to be presented but to allow her to continue to get additional quotes. April presented a quote created for Chevelon Butte Elementary School District from Smart Systems for the main office to have a data backup/recovery, security and service level agreement for the main office computer. April will continue to

- go to other computing businesses and ask for expert opinions based on our needs and gather quotes as to what is the best solution for the District. April will share with the Board other options and solutions in the February Board meeting.
5. Board went into Executive session to discuss April Pontious ninety day review per A.R.S 38-431.03 (A)(1).
 6. Board resumed to the Open meeting and made a final vote on April's ninety day review. Don moved to accept the ninety day review as written to be presented to April on January 9th, 2013; Becky seconded. Passed.

ADJOURNMENT

Don moved to adjourn the meeting, Denny seconded. Passed. Meeting adjourned at 6:10 pm