

**CHEVELON BUTTE SCHOOL DISTRICT #5
3031 OLD RIM ROAD
FOREST LAKES, ARIZONA 85931**

**DATE: TUESDAY, JUNE 26, 2012
TIME: 4:00 P.M.
PLACE: DISTRICT OFFICE IN FOREST LAKES**

PURSUANT TO A.R.S. 38-431.01, NOTICE IS HEREBY GIVEN TO MEMBERS OF THE GENERAL PUBLIC THAT THE MEMBERS OF THE CHEVELON BUTTE SCHOOL BOARD, SCHOOL DISTRICT #5 WILL HOLD A REGULAR MONTHLY MEETING OF THE GOVERNING BOARD THAT IS OPEN TO THE PUBLIC ON TUESDAY, JUNE 26, 2012 AT 4:00 P.M. AT THE DISTRICT OFFICE IN FOREST LAKES.

THE BOARD RESERVES THE RIGHT TO CHANGE THE ORDER OF THE ITEMS ON THE AGENDA, WITH THE EXCEPTION OF PUBLIC HEARINGS SET FOR A SPECIFIC TIME.

THE GOVERNING BOARD RESERVES THE RIGHT TO MOVE INTO EXECUTIVE SESSION FOR LEGAL ADVISE UNDER THE AUTHORITY OF A.R.S. 38-431.03(A)(3) ON ANY ITEM ON THE AGENDA.

THE GOVERNING BOARD RESERVES THE RIGHT TO MOVE INTO EXECUTIVE SESSION TO DISCUSS EMPLOYEE WORK AGREEMENTS FOR FY 2012/ 2013 UNDER THE AUTHORITY OF A.R.S. 38-431.03.A.

AGENDA

**CALL TO ORDER
PLEDGE TO THE FLAG
ROLL CALL
ADOPTION OF THE AGENDA
APPROVAL OF MINUTES OF PREVIOUS MEETING
RATIFICATION OF VOUCHERS
BUDGET RECONCILIATION REPORT**

PRESIDENT'S REPORT

1. Burglary at the District Office update.
2. Handicap bus.

3. State inspections will be July 16, 2012. Larry and Norell pre-inspected buses...painting, repairing, oil changes, tires, etc.
4. District Office will be painted in the Fall. The paint is being bought this FY 2011/2012..

LEAD BUS DRIVER'S REPORT

CALL TO THE PUBLIC

At this time the Public may speak to the Governing Board on any LISTED item on the agenda. The Public must state their full name for the record and will be allowed up to three minutes to address the Board. The Governing Board is not allowed to comment and no action will be taken as a result of Public comments.

OLD BUSINESS

1. Discussion and possible approval of computer or computers and programs for the District Office.
2. Discussion and possible approval of hiring a licensed and bonded IT person.

NEW BUSINESS

1. Discussion and possible approval of establishing district needs and criteria for office personnel for FY 2012/2013.
2. Discussion and possible approval for the Board President or Designee to have full support from the Governing Board to oversee and supervise the day to day activity of the district office, before, during and after the transition of Visions for the Finance Department.
3. Discussion and possible approval of new CBSD#5 Request for Time Off form.
4. Discussion of writing new job descriptions for office staff. Possible assignment to a Board Member to be completed and presented at the July 10, 2012 meeting.
5. Discussion and possible approval of hiring a temporary employee to sort the numerous boxes in the shed to get them ready to go to archives.
6. Discussion and possible approval of renewing the IGA with FUSD#1 for another two (2) years.
7. Discussion and possible approval of what employee benefits CBSD#5 should offer. Should we offer health insurance? Should a policy be written concerning health insurance?
8. Discussion and possible approval of continuing to use Coconino County Attorney for any legal services for FY 2012/2013.
9. Discussion and possible approval of Proposed Budget for FY 2012/ 2013.
10. Discussion and possible approval of Mary St. Germain's work agreement for FY 2012/2013.
11. Discussion and possible approval to move into Executive Session to discuss new

work agreements for FY 2012/2013 under the authority of A.R.S. 431.03(A)(1).
All employees have been notified by letter of this item.

12. Resume open meeting.
13. Discussion and possible approval of work agreements for FY 2012/2013.

ADJOURNMENT