

**CHEVELON BUTTE SCHOOL DISTRICT #5
3031 OLD RIM ROAD
FOREST LAKES, ARIZONA 85931**

MINUTES OF NOVEMBER 15, 2011

CALL TO ORDER

President Linda Blosser called the regular meeting of the Chevelon Butte Governing Board to order at 5:01 P.M. The pledge was said by all present. Present in Forest Lakes was Trina Cooper. Present in Blue Ridge were President Linda Blosser and Richard Eng. Don Peterson and Cheryl Rife were not present. Linda moved to adopt the agenda as presented. Trina seconded. Passed.

APPROVAL OF MINUTES

The minutes of October 11, 2011 were presented. Richard moved to accept the minutes. Trina seconded. Passed.

RATIFICATION OF VOUCHERS

Expense vouchers 1212, 1213, 1214 and 1215 were presented. Payroll vouchers 8 and 9 were presented. Richard moved to accept the vouchers as presented. Linda seconded. Passed.

The budget reconciliation report was then presented.

PRESIDENT'S REPORT

1. Linda reported that the Coconino County Board of Supervisors had approved and signed the IGA between CBSD#5 and the Coconino Library District. The hardcopy invoice was received and sent to the library for monthly, quarterly or annual payment. Mary to follow up with the library if something is not received within 30 days.
2. Linda reported that our bus driver trainee has her CDL and is ready to drive for her bus driver certification.
3. Linda asked Mary to cover purchase orders. Mary explained the new purchase order system.
4. Linda welcomed Veronica to the team.

LEAD BUS DRIVER'S REPORT

Larry Sears was not present.

CALL TO THE PUBLIC

There was no response from the public.

OLD BUSINESS

1. Linda asked about the progress of the bus stop in Forest Lakes. Mary reported that it has been completed and inspected. There are currently some cinders on top of the culvert, but will need rock probably in the spring. Trina is working on traffic control issues with the parents regarding entrance and exit.
2. Linda moved to go into executive session. Trina seconded.
3. Regular meeting was resumed at 5:15 PM.
4. Linda moved to hire Colene Barrett as substitute bus aide. Richard seconded.

NEW BUSINESS

1. Linda moved to offer snow removal agreements to John Skeldon, Roger Beckett and Steve Yeary. Trina seconded. Passed.
2. Discussion regarding changing of the date of December 2011 regular meeting. Item has been tabled to discuss with those that were not in attendance of the meeting.

ADJOURNMENT

Linda moved to adjourn the meeting. Trina seconded. Passed. The meeting was adjourned at 5:25 PM.