

**CHEVELON BUTTE SCHOOL DISTRICT #5  
3031 OLD RIM ROAD  
FOREST LAKES, ARIZONA 85931**

**MINUTES OF OCTOBER 11, 2011**

**CALL TO ORDER**

President Linda Blosser called the regular meeting of the Chevelon Butte Governing Board to order at 5:07 P.M. The pledge was said by all present. Present in Forest Lakes was Cheryl Rife. Present in Blue Ridge were President Linda Blosser, Don Peterson and Richard Eng. Trina Cooper was not present. Richard moved to adopt the agenda as presented. Cheryl seconded. Passed.

**APPROVAL OF MINUTES**

The minutes of September 20 were presented. Don moved to accept the minutes. Richard seconded. Passed.

**RATIFICATION OF VOUCHERS**

Expense vouchers 1209, 1210, and 1211 were presented. Payroll vouchers 5, 6 and 7 were presented. Don moved to accept the vouchers as presented. Richard seconded. Passed.

The budget reconciliation report was then presented.

**PRESIDENT'S REPORT**

1. Linda reported that the Coconino County Board of Supervisors had approved and signed the IGA between CBSD#5 and the Coconino Library District. We should be receiving signed copies soon.

**LEAD BUS DRIVER'S REPORT**

Larry Sears is on vacation. No report was given.

**CALL TO THE PUBLIC**

There was no response from the public.

**OLD BUSINESS**

1. Linda explained the situation with parking the three buses in the Blue Ridge area. She recommended CBSD#5 not pursue parking at the fire station due to the costs involved. She also reported that a church in the area had offered to park all three buses on their property...the only expense would be the electric which is needed so the buses can be plugged in when needed. After discussion, it was recommended to move in the direction of parking on church property.
2. Cheryl presented a catalog with a picture of the shed the Quilters want to build next

Spring or early Summer. The Board moved to take no formal action until they are ready to build. It was stated that it would be the same, or very similar, in color to what the FLCC's shed is now. The Board is in agreement that everything looks good and positive action can be taken when needed.

3. Don gave his report on the progress of solving the bus stop problem in Forest Lakes. He gave a brief history of how this problem arose. He also reported on the meeting he, Linda, Larry Sears and Liberty Morehead had recently to talk about solutions. He has talked with Robert Henandez from Coconino County and they have agreed on a plan of action. Don has submitted a permit application for the necessary work to be done. Dirt/ fill material and rock will probably be needed. Richard asked about the parking situation and Don and Linda responded that it was not an issue...we still have more parking than the plot plan shows. Richard moved CBSD#5 move ahead with the project, upon County approval, and with a cap of \$1000.00 ....more costs would need Board approval. Linda seconded. Passed.
4. The Board approved moving into Executive Session at 5:25 P.M..
5. The Board resumed the regular meeting at 5:30 P.M.
6. Linda moved that Veronica Mannett be hired as an office assistant @\$12.00/ hour for 10-15 hours/week. Cheryl seconded. Passed. Mary was directed to do the E-Verify and a background check as soon as possible. She was also directed to notify Ms. Mannett.

#### **NEW BUSINESS**

1. Linda presented the FY 2011 AFR. Don moved to approve the AFR as presented. Richard seconded. Passed.
2. Linda explained the need for adding another substitute aide position for Blue Ridge. Don moved to approve the substitute aide position. Richard seconded. Passed. Mary was directed to run an ad for the position.

#### **ADJOURNMENT**

Don moved to adjourn the meeting. Richard seconded. Passed. The meeting was adjourned at 5:34 P.M.