

**CHEVELON BUTTE SCHOOL DISTRICT #5
3031 OLD RIM ROAD
FOREST LAKES, ARIZONA 85931**

MINUTES OF SEPTEMBER 20, 2011

CALL TO ORDER

President Linda Blosser called the regular meeting of the Chevelon Butte Governing Board to order at 5:01 P.M. The pledge was said by all present. Present in Forest Lakes were Linda Blosser, Cheryl Rife and Trina Cooper. Present in Blue Ridge were Don Peterson and Richard Eng. Members of the public signed a sign-in sheet which can be viewed at the District Office. Linda moved to adopt the agenda as presented. Cheryl seconded. Passed.

APPROVAL OF MINUTES

The minutes of August 9, 2011 were changed ...Old business #3...#404 was added after the word policy...

3. Discussion was held: the wording in the policy **404** needs to be changed: Linda volunteered to do so and have the new policy ready for review at September's meeting. Cheryl moved to table this item until September; Don seconded. Passed.

Don moved to accept the minutes with the change. Trina seconded. Passed.

RATIFICATION OF VOUCHERS

Expense vouchers 1203, 1205, 1206, 1207, and 1208 were presented. Encumbered vouchers 1146E and 1147E were also presented. Payroll vouchers 3 and 4 were presented. Linda moved to accept the vouchers as presented. Trina seconded. Passed. The budget reconciliation report was then presented.

PRESIDENT'S REPORT

1. Linda reported she has forwarded Policy Advisory 404 to ASBA with the recommended changes.
2. Linda reported that she had contacted the Coconino Board of Supervisors to find out the progress of the IGA between CBSD#5 and the Coconino Library District. It has been put on the October 11, 2011 agenda for the County Supervisors.
3. Linda reported on the successful CPR training for all bus drivers and aides in the Blue Ridge area. She also reported on equipment that was donated at the time of the training.
4. Notice was given to all Board Members concerning the up-coming Mohave Expo...Oct. 7, 2011.
5. All present were told of the up date to our website and all were encouraged to visit it to see the changes.

LEAD BUS DRIVER'S REPORT

Larry Sears went over his written report. The written report can be viewed at the District Office. Mary was assigned the task of finding an alternate fueling site for the Forest

Lakes buses...for use in emergencies. Larry informed the Board that the Trust simulator training has been delayed until late November.

CALL TO THE PUBLIC

There was no response from the public present.

NEW BUSINESS

1. The request from the Piece Makers Quilting group was presented. They are requesting to build a small...less than 10x12...storage shed on District property. Don requested that they put it in writing, with specifics...paint color, size, etc. to be presented at the next Board meeting. Linda assigned Cheryl to be the go-between with the quilting club. This item was then tabled until next month.
2. Linda explained to the Board the parking situation for the buses in Blue Ridge. A letter from the Fire Department is available for viewing at the District Office, as is a report on the situation from Larry Sears. This item was tabled until next month to allow for further investigation into this situation and other possible solutions.
3. There was discussion concerning the Policy Advisory up-dates that were presented. Linda moved to adopt the Policy Advisories as presented. Cheryl seconded. Passed. These policies may be viewed at the District Office...Policy #405, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 421, 423, 424, 427, 432, 433, 434.
4. There was discussion concerning the amending of Policy E-2300...EEAEA. Don explained his position. Linda explained why she thought it should be amended. Linda referred to Larry Sears, who wrote a report on why this change is needed in rural areas...this report may be viewed at the District Office. After more explanation on who can train for a CDL and time involved, Don moved that the amendment be accepted. Trina seconded. Passed. Richard did not vote as he had to leave the meeting at 5:50 P.M.

OLD BUSINESS

1. Don moved to move into Executive Session pursuant to A.R.S.431.03(A)(1). Cheryl seconded. Passed.
2. The regular meeting was resumed.
3. Cheryl moved to approve the assignment of Denese Bomar to be trained for her CDL license and bus certificate...at her current wage scale pending a raise to bus driver wage at the successful completion of achieving her certification. Trina seconded. Passed. Mary was directed to prepare a new work agreement for D. Bomar.

ADJOURNMENT

Cheryl moved to adjourn the meeting. Don seconded. Passed. The meeting was adjourned at 6:00 P.M.