

**CHEVELON BUTTE SCHOOL DISTRICT #5
3031 OLD RIM ROAD
FOREST LAKES, ARIZONA 85931**

MINUTES OF APRIL 12, 2011

CALL TO ORDER

The April 12, 2011 meeting of the Chevelon Butte School District Governing Board was called to order by President Linda Blosser at 5:02 P.M.. The pledge was said by all present. Mary St. Germain called roll and all Board Members were present with the exception of Richard Eng. Present in Forest Lakes were President Linda Blosser, Clerk Cheryl Rife and Trina Cooper. Present in Blue Ridge was Don Peterson. There were three members of the public in Forest Lakes, none in Blue Ridge. Cheryl moved to accept the agenda as presented. Don seconded. Passed.

MINUTES OF PREVIOUS MEETING

The minutes of March 15, 2011 were presented. Cheryl moved to accept them as presented. Trina seconded. Passed.

RATIFICATION OF VOUCHERS

Payroll vouchers 18 and 19 were presented. Expense vouchers 1126, 1127, 1128 and 1129 were also presented. There was no discussion. Linda moved to accept the vouchers as presented. Cheryl seconded. Passed.

PRESIDENT'S REPORT

1. Linda read a statement into the record. This statement can be viewed at the District office in Forest Lakes. It concerned the last few Board meetings and encouraged everyone to use constraint and professionalism during the meetings.
2. She reported on a conference call she recently had with County Supervisor Matt Ryan and County Manager Steve Peru. During the call she brought them up to date concerning the repair of the building and working with the Library District to form an IGA. They also discussed short term and long term goals of the County and District. Also discussed were State laws concerning public use of the building and the District's wish to keep it available for many Community groups to use it.
3. Linda addressed the issue of the way Mary does vouchers and reports. She advised that the way they are currently being done is satisfactory with County and State officials. The issue of mileage reimbursement also was addressed.
4. She advised the Board that the tuition issue with Winslow was progressing, though at a slow rate. The integrity report has been conducted. The District is now waiting for the aggregation report to be run and then ADE will notify us of final findings.

5. Linda reported that the suspended employee is no longer employed by the District. His termination date was April 1, 2011.
6. She announced to the Board and the public that the District will hold a Grand Re-Opening Open House on May 7, 2011 from 1-4 P.M.
7. She also reported that she had received legal advice concerning the interviewing of a prospective substitute bus aide. Our attorney has advised that one or two Board members may interview the candidate and then inform the Members of the whole Board what the results of the interview were. The whole Board would then decide whether to hire or not. At this time she read a letter from the candidate into the record. This letter may be viewed at the District office in Forest Lakes.

CALL TO THE PUBLIC

There was no response to the call to the public.

OLD BUSINESS

1. Linda gave a brief up-date on the progress of obtaining an IGA with the Library District. The District has been informed by their attorney that the Library District has a list of items they wish to negotiate. They have not yet given this list to our attorney. The Library representative will be on vacation next week. Since the agreement is not finalized there was no discussion or approval of an IGA.
2. Linda reported that the mileage reimbursement for Board members is legal and provided documentation to all Board Members. This documentation may be viewed at the District office in Forest Lakes.
3. Linda read Larry Sears' report on the analysis of electrical usage of block heaters for diesel buses. This report may be viewed at the District office in Forest Lakes. Don commented that the drivers do so much for the District and he did not want them to have to use their own money to keep the buses plugged in when needed. Other Board Members agreed. Don moved to make a new policy to reflect a new payment of \$1.65 per day and to reimburse the drivers \$.65 for every day the buses were plugged in previously this fiscal year, if that is possible. Trina seconded. Passed. Mary was directed to check on the legality and to write the new policy.
4. Discussion was held concerning the position of a head driver. Linda moved to establish the position of head driver. Trina and Don seconded. Passed. Don suggested developing a job description to be presented at the next meeting. Linda is going to do that.
5. Don volunteered to draft a new work agreement contract concerning the District being reimbursed for driver training if the driver leaves before a year of receiving training. He will present this at the next meeting.

ADJOURNMENT

Cheryl moved the meeting be adjourned. Don seconded. Passed. The meeting was adjourned at 5:31 P.M..