

**CHEVELON BUTTE SCHOOL DISTRICT #5
3031 OLD RIM ROAD
FROEST LAKES, ARIZONA 85931**

MINUTES OF MARCH 15, 2011

CALL TO ORDER

The March 15, 2011 meeting of the Chevelon Butte School Governing Board was called to order by President Linda Blosser at 5:01 P.M. The pledge to the flag was said by all present.. Mary St. Germain called roll and all Board Members were present. Present in Blue Ridge were President Linda Blosser and members Don Peterson and Richard Eng. Present in Forest Lakes were Clerk Cheryl Rife and member Trina Cooper. Linda requested that the agenda item # 2 under Old Business be moved to the end of the agenda. Motion to approve the agenda, as amended, was made by Linda. Cheryl seconded. Passed.

MINUTES OF PREVIOUS MEETING

The minutes of February 15, 2011 were presented. Richard moved to accept the minutes as presented. Cheryl seconded. Passed.

RATIFICATION OF VOUCHERS

Payroll vouchers 16 and 17 were presented. Expense vouchers 1123,1124 and 1125 were also presented. There was discussion regarding mileage paid to Board Members for travel to the meeting with the building contractors. Richard wants clarification on the legality of this expense and wants it on the agenda for the next meeting. Don requested that the employee names be printed on the time sheets to make it easier for the Members to know whose time sheet they are reviewing. Mary responded that this could easily be done in the future. Linda moved to accept all vouchers as presented. Cheryl and Richard seconded. Passed.

PRESIDENT'S REPORT

1. The new bus...015...has arrived. It is a 2012 Blue Bird 63 passenger snub-nosed bus that all of the Blue Ridge drivers have inspected and have driven.
2. Linda participated in a safety meeting with Payson and Blue Ridge drivers. The issue of the suspended employee was discussed, as was a situation regarding a Payson driver. Linda felt that it went well and that our working relationship with the PUSD is still in good standing.
3. Linda reported that the repair on the building was started and then red tagged by the building inspector for lack of a demolition permit. The permit has since been acquired and work will restart on Wednesday March 16.
4. Linda reported that a bus driver trainer has been hired.
5. The tuition issue with the Winslow School District has progressed and is now waiting for the integrity and aggregation reports to be completed by ADE.

CALL TO THE PUBLIC

There was no response to the call to the public.

OLD BUSINESS

1. During the discussion of this item, Richard wanted to table it until new work agreements are issued in June. He wants the schedule to be flat rate per position...Don, Cheryl, Trina and Linda were under the impression that this was a starting salary schedule and thought it should state that. Linda moved to add the word "Base" to the title so it would read...Support Staff Base Pay Schedule. Don seconded. Passed 4 to 1 with Richard voting nay.
3. Linda stated that she had checked with our attorney and was told the District could require reimbursement for training but could only require 1 year contract before asking for the reimbursement. Richard stated that our policy now was to pay for training. It was stated that we now require new-hire drivers to have a CDL but there is no provision as to who pays for acquiring the bus certificate needed on top of the CDL. It takes many hours of classroom instruction and hours of behind-the-wheel training to obtain the needed bus certification. Don moved for the District to provide the training and for a policy to be developed regarding a reimbursement clause. Trina and Linda seconded. Passed 4 to 1 with Richard voting nay.

NEW BUSINESS

1. During the discussion on this item Cheryl liked the idea of moving the meeting time to 4:00 as all Members were off at that time. Richard and Don thought changing the time would create a hardship on employees or parents who wanted to attend the meetings. Linda moved to move the meeting time to 4:00P.M. Trina seconded. Defeated 3 to 2 with Trina and Cheryl for and Linda, Don and Richard against.
2. During the discussion on background checks and fingerprinting Linda had information from our attorney that anyone with contact with our students can be fingerprinted and checked through DPS. Richard said Board Members did not need to be checked or fingerprinted as they were elected officials and the Attorney General could remove them from their position. He also stated that employees were already required to have a background checks. There was much discussion on this issue. Linda moved to have all employees and Board Members fingerprinted and background checked. Trina seconded. Defeated.
3. The item regarding a head bus driver position was discussed. Most members thought it was a good idea. Linda moved to table this item until the next meeting to allow for Board Members to look into it further. Trina seconded. Passed.
4. Linda moved to move into Executive Session pursuant to A.R.S.38-431.03(A)(1). Richard seconded. Passed.
5. Public meeting was resumed.
6. Linda moved to send the letter of intent to terminate the suspended employee. Richard seconded. Passed.
7. Linda moved to hire the substitute driver discussed in Executive Session. Don seconded. Richard wanted a background check done first...not needed as he is already a driver and a background check has already been done. Passed.

Linda moved to hire the substitute aide discussed in Executive Session. Cheryl

seconded. Defeated 3 to 1 with Cheryl voting for; Richard, Don and Trina voting nay; and Linda abstaining.

OLD BUSINESS

This item was moved at the beginning of the meeting. Cheryl left at this time...her letter of Conflict of Interest is on file at the District Office.

2. The IGA with the Library District and CBSD#5 was discussed. Linda updated Members on the meeting in Flagstaff with the attorneys and parties involved. She also updated them on the Library District personnel coming to the District Office on March 15 to measure and discuss possible library configurations. Linda advised the Members of her conversations with Tina Wells regarding setting up a fund for the rent monies...to be used for repair and renovations. She presented a DRAFT of a potential IGA...without any dollar figures. The Members were advised to read the DRAFT and add or delete or correct it in any way before giving it back to the attorney for finalization.

ADJOURNMENT

Linda moved to adjourn the meeting. Don seconded. Passed The meeting was adjourned at 7:00 P.M.