

**CHEVELON BUTTE SCHOOL DISTRICT #5
3031 OLD RIM ROAD
FOREST LAKES, ARIZONA 85931**

MINUTES OF FEBRUARY 15, 2011

CALL TO ORDER

The February 15, 2011 meeting of the Chevelon Butte School Board was called to order by President Linda Blosser at 5:03 P.M.. Mary St. Germain called roll and all Board members were present. Present in Blue Ridge were President Linda Blosser, Richard Eng and Don Peterson. Present in Forest Lakes were Clerk Cheryl Rife and Trina Cooper. Members of the public present are listed on the sign in sheets from both locations and can be viewed at the District Office in Forest Lakes. Richard moved for the adoption of the agenda. Cheryl seconded. Passed. The pledge was then said by all present.

MINUTES OF PREVIOUS MEETING

Linda moved to accept the minutes of the January 11, 2011 meeting as presented. Cheryl seconded. Passed.

RATIFICATION OF VOUCHERS

Payroll vouchers 14 and 15 were presented. Expense vouchers 1121 and 1122 were also presented. Linda moved to approve the vouchers as presented. Richard seconded. Passed.

MONTHLY BUDGET RECONCILIATION REPORT

The January report was presented, no action needed.

PRESIDENT'S REPORT

Linda gave a report on the status of SB1205. She reported that it will not affect our district. She gave an up-date regarding the repair of the District Office building...work will start on February 28 and Ron Fisher will be the supervisor of this project. She reported on the progress of an IGA with the Coconino Library District...Linda, Cheryl and Mary had a meeting to define the expenses involved, Linda had a conversation with the County Attorney and her associate who will handle the write up of the IGA, Cheryl has contacted the Library District people to get a starting amount they feel is fair as rent...the next step will be to start negotiations regarding the rent amount and any particulars to be included in the IGA. Linda reported that the ASBA one day legal seminar is coming up and anyone wishing to attend should contact Mary to arrange registration. She also reported that there had been a request for a time change of the meetings and that this would probably be placed on a future agenda.

CALL TO THE PUBLIC

There was no response from the public present.

NEW BUSINESS

1. Richard presented a pay schedule to be an Addendum to Policy. Richard made a motion to accept this pay schedule. Cheryl seconded. Passed
2. Discussion was held regarding offering training for new bus drivers. Since we are in a rural area most applicants will not have a bus driver certification when applying. It was discussed that we have offered this in the past. It was also discussed that contracts contain a time limit of working for the District or reimbursement for training would be required. Richard moved to table this item until we can get clarification from our attorneys. Linda seconded. Passed. This item is tabled until a future meeting.
3. Discussion was held regarding pursuing a work agreement with a trainer in Payson to train our drivers. Our Blue Ridge drivers have gone to Winslow in the past and our Forest Lakes drivers have gone to Heber. Our Blue Ridge drivers now get monthly safety training with the Payson Unified School District drivers. Richard moved to pursue getting a work agreement in place with a Payson trainer. Trina seconded. Passed.
4. Discussion was held regarding installing carpet while the building was emptied. The bid from East Valley Disaster Services was discussed. Richard remembered that new carpet was approved several years ago and wondered why it needed replacing so soon. He was told that the carpet was not replaced at the time it was approved...it is still in need of replacing. It was also discussed whether it would be in 24" squares or rolls...it will be 24" squares. Cheryl moved to have carpet installed by EVDS at the time of the roof repair. Don seconded. Passed.
5. Discussion was held concerning having footings/pilings installed at the time of roof repair. This work was recommended by the structural engineer but is not covered by insurance. Cheryl moved to have this work done at this time by EVDS. Trina seconded. Passed.

OLD BUSINESS

1. After much discussion Trina moved to approve the additional positions of assistant office clerk and substitute bus drivers for Forest Lakes and Blue Ridge. The hourly rate would be determined by the salary schedule addendum to policy newly adopted previously at this meeting. Cheryl seconded. Passed. This was approved at last month's meeting but was done in executive session and should have been done in open meeting...this is a correctional procedure.
2. Don moved to move into executive session to review and discuss classified employee bonuses and hourly rates regarding the ARRA Education Job Fund pursuant to A.R.S. 38-431.03(A)(1). Cheryl seconded. Passed. All employees were notified of this agenda item and none wanted it in open session or wanted to attend the executive session while their positions were discussed. Documentation of this is at the District Office.
3. The regular open session meeting was resumed.

4. Richard moved to approve the bonuses and hourly rates. Trina seconded. Passed. This is also a correctional procedure to last month's approval, employees were notified of this item this month.

ADJOURNMENT

Richard moved to adjourn the meeting. Don and Trina seconded. Passed. The meeting was adjourned at 6:12 P.M..