

**CHEVELON BUTTE SCHOOL DISTRICT# 5
3031 OLD RIM ROAD
FOREST LAKES, ARIZONA 85931**

MINUTES OF JANUARY 11, 2011

CALL TO ORDER

The January 11, 2011 meeting of the Chevelon Butte School Board was called to order by Cheryl Rife at 5:00P.M. The pledge was said by all present. Members present in Forest Lakes were Cheryl Rife and Trina Cooper. Members present in Blue Ridge were Linda Blosser, Richard Eng and Don Peterson. Also present in Forest Lakes was Grant Cooper and Mary St. Germain...to take minutes. Bill Morehead came after the start of the meeting and Liberty Morehead came a short time later.

The agenda was then presented. Richard moved to approve and Don seconded. Passed. Item #4 under New Business was moved up so the meeting would be conducted by the newly elected President. Richard nominated Linda Blosser for the presidency. Cheryl seconded. Linda was then elected and took over the meeting. Linda opened nominations for Clerk of the Board. Richard nominated Cheryl. Linda seconded. Cheryl Rife was elected to Clerk of the Board.

MINUTES OF PREVIOUS MEETING

Richard moved to accept the minutes of December 13, 2010. Don seconded. Minutes were accepted.

RATIFICATION OF VOUCHERS

Payroll vouchers 12 and 13 were presented. Expense vouchers 1119 and 1120 were also presented. Richard moved to accept the vouchers as presented. Cheryl seconded. During discussion, Richard said he would like clarification from our attorney concerning reimbursement to students for driving themselves. Richard is concerned about setting a District precedent, the legality of the action, and the school district's liability. After discussion, vouchers were approved as presented.

MONTHLY BUDGET RECONCILIATION REPORT

The December report was presented and discussed.

CALL TO THE PUBLIC

There was no response to the call to the public.

OLD BUSINESS

1. Linda gave a brief update on the progress to repair the building. She recapped her discussions with the SFB and the County Superintendent. Mary explained that the head of the construction firm scheduled to do the work was out of the country until Tues. Jan. 11, so it would be later in the week before she had any new information.

2. Linda explained that she had taken Richard's concerns regarding the ARRA Education Jobs Fund to Tina Wells and she reported Tina's responses. Linda explained that she was leaning towards a one-time employee bonus and the hiring of substitute drivers for both Blue Ridge and Forest Lakes. The option of hiring a part-time clerk for the District Office was also presented. Richard agreed with those ideas. He also wanted to know how the procedure of applying for the money was to be done...does it come all at once and go into a special account? Don agreed with the options, as did Trina and Cheryl. Richard moved to have Linda contact Tina Wells requesting \$15,000 be put in a special account to cover bonuses, substitute drivers and a part-time clerk. Cheryl seconded. Passed. It was then decided that the Board would go into executive session next month to decide bonus amounts and any hiring of substitute drivers or office assistants.
3. A letter was read by Linda from the Head Driver Larry Sears. In the letter he requested that another set of studded tires be purchased and installed on bus #12 in Blue Ridge. Don moved to purchase and install the studded tires for safety reasons. Richard seconded. Passed.
4. Linda discussed the letter she wrote to the Board in December concerning the building and the need for entering into an IGA with the County Library District for their use of the building. At this time Richard suggested that Cheryl write a letter stating she may have a conflict of interest since she is the Librarian. Cheryl said she would write the letter and that if it was deemed there was a conflict she would not vote on any issue concerning the Library. Richard then suggested that Linda Blosser, as Board President, Cheryl and Mary meet to figure out what a fair amount would be for rent before meeting with the County Library people to work on an IGA. Richard then put this as a motion. Don seconded. Passed.

NEW BUSINESS

1. Linda advised the Board members of the new emails and that they came about after reports given at the annual ASBA conference in December. It was stated that personal emails should not be used for school business. All Board members were also given a flash drive to store emails since the storage is not large. It was also noted that the Office email would stay the same and that it was legal to conduct business with that email.
2. The need for another substitute driver for Forest Lakes was discussed. The current driver and the current substitute are married and it was noted that once this year they both had to be gone at the same time, leaving the parents to transport the students to and from school. Richard commented that this is an example of why the questions were raised in reference to the previously discussed vouchers, to wit, paying students to drive themselves to school. By action recorded, should all the parents who drove their children to school, be reimbursed? Cheryl moved to advertise and possibly hire another substitute driver for Forest Lakes. Trina seconded. Passed.
3. Discussion was held concerning changing the parking area for the Forest Lakes buses to the District Office. It was noted that the zoning commission was contacted and that there would have to be a modification to the existing use permit since overnight parking is not allowed at this time. Liberty spoke and

stated she felt the buses were more secure at their house. The designated pick-up/drop-off of students was then discussed and it was reaffirmed that the District Office was the designated spot. Liberty agreed to this as long as the lot was clean enough from snow that safety would not be an issue. It was also pointed out by Richard that picking the students up anywhere else left everyone open for a liability issue. No action was taken on permanently moving the parking area of the buses.

ADJOURNMENT

It was moved by Don to adjourn. Cheryl seconded. Passed. The meeting was adjourned at 6:15 P.M.