

CHEVELON BUTTE SCHOOL DISTRICT #5  
3031 OLD RIM ROAD  
FOREST LAKES, ARIZONA 85931

MINUTES OF JULY 13, 2010

CALL TO ORDER

The July 13, 2010 meeting of the Chevelon Butte School Board was called to order by President Cliff Schweigert at 5:08 P.M. The pledge was said by all present. Members present in Forest Lakes were Cliff Schweigert, Cheryl Rife, and Deborah Morris. Members present in Blue Ridge were Jean Gilbertson and Linda Blosser. Pat Norton and Mr. Gilbertson were present in Blue Ridge and Mary St. Germain was present in Forest Lakes.

MINUTES OF PREVIOUS MEETINGS

The minutes of June 8, 2010, June 10, 2010 and June 29, 2010 were approved as presented.

RATIFICATION OF VOUCHERS

Payroll vouchers 25,26, and 1 and vouchers 1048,1049,1050,1051,1052E, and 1100 were approved as presented.

BUDGET RECONCILIATION REPORT

The Budget reconciliation report for June was presented.

CALL TO THE PUBLIC

The call to the public was inadvertently left off the agenda through a clerical error. President Cliff Schweigert made a call to the public anyway...There was none.

OLD BUSINESS

1. The item concerning the bulletin board expansion was tabled.
2. Linda gave her report on how to proceed with the tuition issue with Winslow. Coconino County Attorney Jean Wilcox advised sending a letter to the Auditor General and the Attorney General with all documentation of research into this matter. The Board agreed to pursue this matter and Linda will write the letter and submit it the State Auditor General and the State Attorney General.

NEW BUSINESS

1. Cliff moved to approve the 2010/2011 Budget as presented. Deborah seconded. Passed
2. Cliff reported that Flagstaff is still working on their IGA. He also reported that there was no progress report for Heber/Overgaard as their Superintendent was out of town. Pine/Strawberry has been approved by their Board and is in the mail to CBSD. Payson responded with an email...no problems seen, need to present to Board.

3. Cliff moved to approve the job descriptions for Office Clerk and Custodian as presented. Cheryl seconded. Passed.
4. Cliff moved to set the limit of the Civic Fund to \$200.00 in the checking account and \$50.00 cash on hand. These balances would be reconciled at the end of each month. The designated signers would be the Board President and the office clerk. Linda seconded. Passed
5. Linda felt there was no need for cell phone reimbursement for Forest Lake bus drivers as Blue Ridge bus drivers used their phones and were not reimbursed. Cliff moved to rescind the January 2007 motion to reimburse the Moreheads as this was not a proper action with no documentation for reimbursement. Linda seconded. Passed
6. Cliff moved to approve the signing of vouchers so that they could be used between Board meeting as long as the vouchers were approved at the next Board meeting...per Policy D-2981. Deborah seconded. Passed
7. Linda explained the need for photo IDs for bus drivers. They are required in Pine/Strawberry. Cliff moved all bus drivers for CBSD be issued photo ID tags. Linda seconded. Passed.
8. Cliff moved the CBSD use the Coconino County Attorney when an attorney is necessary. He also noted this did not prohibit CBSD from using other Attorneys with the Coconino County Attorney being notified of said action. Linda seconded. Passed.

#### ADJOURNMENT

Cliff moved to adjourn the meeting at 5:50 P.M. Deborah seconded. Passed.